

I. DENOMINATION OF THE EVENT

Venue : Geneva - Switzerland
Dates : 9th-10th December 2017 **NF:** SUI
Indoor:
CAI-W (Qualifier)

II. GENERAL CONDITIONS

- FEI Statutes, 23rd edition, effective 29 April 2014
- FEI General Regulations, 23rd edition, effective 1st January 2009, updates effective 1st January 2017
- FEI Veterinary Regulations, 13th edition 2014, effective 1st January 2016, updates effective 1 January 2017
- **The FEI Rules for Driving Events and its Annexes, 11th edition, updates effective 1st January 2017**
- **The FEI World Cup™ Driving Rules – Season 2017/2018**
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 2nd Edition, effective 1st January 2016
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based upon 2015 WADA Code, effective 1st January 2015
- All subsequent published revisions, the provisions of which will take precedence.

Approved by the FEI, Lausanne, on 09.10.2017

Signature:



Manuel Bandeira de Mello
FEI Director Endurance & Driving

NB: No modifications to the approved Schedule will be accepted less than two weeks prior to the event.

TABLE OF CONTENTS

I.	DENOMINATION OF THE EVENT.....	1
II.	GENERAL CONDITIONS	1
III.	THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE	3
IV.	GENERAL INFORMATION	4
1.	ORGANISER.....	4
2.	ORGANISING COMMITTEE	5
3.	EVENT DIRECTOR.....	5
V.	OFFICIALS (REFER TO MEMO ON FOLLOWING PAGES).....	6
VI.	INVITATIONS.....	7
1.	GENERAL	7
VII.	ENTRIES.....	7
1.	ENTRY DATES AND FEES	7
2.	NO-SHOWS/LATE WITHDRAWALS:	8
3.	ADDITIONAL FEES/CHARGES BY ORGANISING COMMITTEE:	8
VIII.	TIMETABLE.....	10
IX.	COMPETITION DETAIL	11
1.	PRELIMINARY TIMETABLE.....	11
2.	PRIZE MONEY	12
X.	FACILITIES OFFERED	13
1.	ATHLETES	13
2.	GROOMS	14
XI.	LOGISTICAL/ADMINISTRATIVE/TECHNICAL CONDITIONS.....	14
3.	STABLES	14
4.	TIMING DEVICE	14
5.	SCORING/TIMING PROVIDER.....	14
6.	PRIZE GIVING CEREMONY	15
7.	ADVERTISING ON ATHLETES AND HORSES	15
8.	TICKETING	15
9.	BETTING	15
10.	TRANSPORT REIMBURSEMENT HORSES/PONIES	15
11.	WELCOME	15
12.	LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOW GROUNDS	16
13.	ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS	16
14.	LORRY / CARAVAN FACILITIES	16
15.	SUSTAINABILITY.....	16
XII.	VETERINARY MATTERS.....	17
1.	CUSTOMS FORMALITIES	17
2.	HEALTH REQUIREMENTS	17
3.	NATIONAL REQUIREMENTS	19
4.	PONIES	19
5.	INJURY SURVEILLANCE	19
6.	TRANSPORT OF HORSES	20
7.	VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE	20
8.	EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME	21
XIII.	HUMAN ANTI-DOPING.....	21
XIV.	ADDITIONAL INFORMATION	22
1.	INSURANCES AND NATIONAL REQUIREMENTS	22
2.	PROTESTS/APPEALS	23
3.	DISPUTES	23
4.	MODIFICATION TO SCHEDULE	23
5.	ADDITIONAL INFORMATION FROM THE ORGANISER	23
XV.	ANNEXES.....	27
1.	FEI Entry System	27
2.	RESULTS	28

III. THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and Athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.

A full copy of this Code can be obtained from the Fédération Equestre Internationale, HM King Hussein I Building, Chemin de la Joliette 8, 1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English. The Code is also available on the FEI's website: www.fei.org.

IV. GENERAL INFORMATION

1. ORGANISER

Name: Concours Hippique International de Genève / CHI Geneva
Address: Place Edouard-Claparède 7
CH-1205 Genève
Telephone: +41 22 738 18 00
Fax: +41 22 738 18 58
Email: info@chi-geneve.ch
Website: www.chi-geneve.ch

Contact Details Show Ground:

Address: Palexpo
CHI Geneva
Route François-Peyrot 30
CH – 1218 Grand-Saconnex
Telephone: +41 22 738 18 00
GPS Coordinates: Latitude 46.2366903 / Longitude 6.118672899999979

Accessibility details

By road (for grooms & lorries):

Coming from Basel/Lausanne: Highway A1 towards Geneva.

Stay on the right lane and follow: France, Genève-la Praille, Aéroport, Palexpo.

Take exit 7: Grand-Saconnex, Ferney, Palexpo-Arena, Fret-Cargo.

Take the right lane and follow: Fret-Cargo, not Palexpo.

Turn left 50 meters before the traffic lights towards: France, Aéroport, Fret-Cargo.

Then immediately turn right and follow: P-49, Fret-Cargo, and CHI along the runway. Shortly after P-49, drive up the ramp on your left hand side.

Entrance for international lorries with horses is at door: 620

Coming from France: Highway A1 towards Lausanne.

Do not take exit Palexpo! Follow Fret-Cargo. After passing under Palexpo, take exit 7: Grand-Saconnex, Ferney, Fret-Cargo.

Take the left lane on the round-about towards 'Ferney'.

Turn left at the traffic lights, towards: France, Aéroport, Fret-Cargo.

Then immediately turn right and follow: P-49, Fret-Cargo, and CHI along the runway. Shortly after P-49, drive up the ramp on your left hand side.

Entrance for international lorries with horses is at door: 620

Nearest airport:

Geneva Cointrin (walking distance 15 minutes, or Starling Hotel shuttle)

Nearest train station:

Geneva airport (walking distance 15 minutes)

2. ORGANISING COMMITTEE

Sophie MOTTU MOREL	General Director
Alban POUDRET	Sports Director
Michel SORG	Assistant Director
Mathilde COMBEAUD	Show Secretariat, Promotion & Communication
Clara DE COULON SORG	Show Secretariat & VIP Project Manager
Corinne DRUEY	Press Officer
Pierre-Alain GLATT	Veterinarian & Driving
Philippe GUERDAT	Welcome/contact for riders
Carol MAUS	Accreditation
Catherine TIZON	Riders' Secretariat
Joël AESCHLIMANN	Rolex
Diane de BAVIER	Legal counsel & Prizes
Anne-Claire BOVAT	Exhibitors' village & Ticketing
Marie DE KEUKELAERE	Logistical Project Manager
Christophe DELLER	Breeding
Pascal DETHIOLLAZ	Stables security & road traffic
Thierry EISSLER	Arena & Obstacles
Cathy FANKHAUSER	Dressage
Patrick FAVRE	Communication
Jean-Claude JACQUET	Arena & Paddock construction
Egon KISS-BORLASE	Accounting
Ralph KRIEGER	Hospitality & Sponsoring
Emmanuelle LATHION	Attractions
Christine LUCAIN	Road Book & Riders' secretariat
Christian MATHYS	Exhibitors' village construction
Anne-Laure PELLANDA	Decoration
Julien PRADERVAND	Equestrian backstage
Yvonne ROCHAT	Hospitality & Sponsoring
Eric SAUVAIN	General construction
Anastasia SCHERZ	Stable management
Joel SOUILAH	Security
Dagmar TSCHOPP	Welcome
Gérard TURRETTINI	President ACHIG
Yanis VARETZ	Sporting finances

3. EVENT DIRECTOR

Name:	Sophie MOTTU MOREL
Address:	Concours Hippique International de Genève Place Edouard-Claparède 7 CH - 1205 Genève
Telephone:	+41 22 738 18 00
Fax:	+41 22 738 18 58
Email:	smottu@chi-geneve.ch

FEI World Cup™ DRIVING
FEI APPROVED SCHEDULE
Geneva (SUI) 07-10.12.2017



V. OFFICIALS (refer to Memo on following pages)

* **Compulsory**

In case there are several categories and officials are not the same, please complete an additional chart per category.

Ref.	Panel	Function	FEI ID	Name	NF	Level	Email/mobile
1	Ground Jury	Ground Jury President	10050094	Hanspeter Rüsclin	SUI	4	* hp.v.rueschlin@bluewin.ch
		Ground Jury Member	10000361	Daniel Würgler	SUI	2	
		Ground Jury Member		Jean-Michel Martin	SUI	Nat	
		Ground Jury Member	10050307	Johan Jacobs	NED	Nat	
3	Technical Delegate	Technical Delegate	10050094	Hanspeter Rüsclin	SUI	4	
5	Course Designer	Course Designer	10050307	Johan Jacobs	NED	4	info@coursedesign.nl
6	Assistant Course Designer	Assistant Course Designer		Armin Becher	GER		
7	Appeal Committee	Appeal Committee President	10049820	Xavier Noël	FRA	3	
		Appeal Committee Member		Max E. Amman	SUI		
		Appeal Committee Member					
8	Chief Steward	Chief Steward	10052484	Jean-Claude Borgeaud	SUI	2	frohberg@bluewin.ch
9	Assistant Stewards	Assistant Steward	10049251	Gérard Longis	FRA	Nat	
		Assistant Steward	10008108	Marjorie Magnin	SUI	1	
		Assistant Steward	10050298	Thomas Haessler	SUI	Nat	
		Assistant Steward	10052508	Pierre Gavillet	SUI	Nat	
		Assistant Steward	10120569	Maria Lorena Liuzzi	ITA	Nat	
		Assistant Steward	10051863	Catherine Batard	SUI	Nat	
10	FEI Veterinary Delegate	FEI Veterinary Delegate	10088131	Dr Saskia Muskens	SUI		samuskens@sunrise.ch +41 79 346 31 17
11	Veterinary Service Manager (VSM) Treating Veterinarian (VR Art 1010)	Veterinary Service Manager	10048869	Dr Pierre-Alain Glatt	SUI		Pierre-alain.glatt@bluewin.ch +41 79 413 33 51
		FEI Permitted Treating Veterinarian	10086705	Dr Alain Kuffer <i>Veterinary service provided during competitions or immediately after is free of charge. Necessary drugs and material must be paid.</i>			vet.kuffer@bluewin.ch +41 79 203 49 38
12	Medical Doctor			Secours Medic Events Bernard Chabloz <i>During the event, the medical service provides services free of charge.</i>			bchabloz@hotmail.com +41 78 676 56 40
				Cyrill Zuber <i>Outside competition hours, the competitors requesting such a service must pay shoeing immediately and directly.</i>			+41 79 378 05 48
13	Farrier						

VI. INVITATIONS

1. GENERAL

Number of qualified drivers	5
Number of Wild Cards that may be allocated	Max 2
Number of horses per driver	5

Competitors are invited by the Organizing Committee through their NF

Open to 5 drivers of the Top Ten Drivers 2017 and max. two Wild Cards. Wild Cards may be allocated upon request from the Organising Committee in conjunction with the FEI.

Any Driver who competes in a FEI World Cup™ as a Wild Card entry cannot earn FEI World Cup™ points from his result from that event.

Four grooms per driver.

VII. ENTRIES

IMPORTANT

- Entries must be made through the FEI Entry System for all categories of this event (<https://entry.fei.org>)
- Additional documentation can be found at: <http://www.fei.org/fei/your-role/nfs/entry-system-driving>
- All Athletes and Horses participating in any International competition must be registered with the FEI.
- Athletes and/or Horses present at the Event without having been entered through the FEI's Online Entry System will automatically be disqualified unless compelling circumstances warrant otherwise.

1. ENTRY DATES AND FEES

Deadlines for Entries

Definite entries:	Monday, 20th November 2017
Last date for substitutions: (one hour prior the Horse Inspection) <i>Entries have to be in accordance with article 946.1.1 of the Driving rules and 116 of the General regulations</i>	Friday, 8th December 2017 at 19 :00

Entry fee per driver: (VAT excluded)	CHF 540.-
Stabling fee per horse/pony:	Free
Details entry procedure fee / Payment:	Entry made on the FEI Entry System. Payment at the "Finances Sportives" office at the same time as prize money.

The international horses are stabled in boxes at "Palexpo" in a hall adjoining the show arena which will be strictly controlled and to which access will be restricted in accordance with the security Veterinary Regulations (Art. 1005). Wood shavings and hay will be sold at a cost price. Straw will be provided free of charge for those who wish

it. Any extra horse must be announced well in advance and a fee of CHF 75.- per horse/per day will be charged.

LOGISTICAL ENTRIES

Contact mcombeaud@chi-geneve.ch for companions such as grooms or horse owners who wish to access the venue or for any other questions regarding accreditations.

Any requests for **hotel reservations** have to be specified with the room type (single/double) and the date of arrival and departure must be sent to: mcombeaud@chi-geneve.ch.

All rooms booked but not used will be billed to the drivers following the usual hotel rate.

The OC will **not accept** any other entries or incomplete entries.

2. NO-SHOWS/LATE WITHDRAWALS:

NB: In the case of withdrawals after the date of definite entries or no-shows the athlete or the respective NF will be held liable to reimburse the OC for the actual financial loss incurred by the OC (i.e. stabling and hotel expenses) as a result of the late withdrawal or no-show.
Refund procedure: Amount charged CHF 350.-

3. ADDITIONAL FEES/CHARGES BY ORGANISING COMMITTEE:

All additional fees must be listed hereunder with the details of the amounts to be charged and approved by the FEI. Only fees approved by the FEI and listed in the approved schedule can be charged by the OC.

EADCMP Fee: Not included in entry fee

Lower Level Events (CIMs)	CHF 18 for Driving per turnout per event
(For definition of CIMs see Appendix E of the FEI General Regulations)	
Higher Level Events	CHF 25 for Driving per turnout per event
(All other events not defined as CIMs)	

Electricity (upon request):	CHF 100.-
Manure disposal:	CHF 43.- per horse
Hay:	CHF 15.- per bale
Straw:	Free of Charge
Shavings:	CHF 12.- per bale
Other (please specify):	
Adaptator	CHF 12.-
Health Certificate	CHF 30.- per horse (n/a for swiss drivers)
Extra box:	CHF 75.- per day
EADCMP Fee:	CHF 25.- per horse

Lorry/Caravan:

Power supply:	provided by the OC <input checked="" type="checkbox"/>	Not provided by the OC <input type="checkbox"/>	Price: CHF 100.-
Water supply:	provided by the OC <input checked="" type="checkbox"/>	Not provided by the OC <input type="checkbox"/>	Price: Free
Sanitary facilities:	provided by the OC <input checked="" type="checkbox"/>	Not provided by the OC <input type="checkbox"/>	Price: Free
Catering facilities:	provided by the OC <input checked="" type="checkbox"/>	Not provided by the OC <input type="checkbox"/>	Price: Free

All aforementioned amounts are including VAT

VAT number of the Organiser	CHE-101.517.192 TVA
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In regards to fees concerning Water, they will no longer be charged. However, please do not drain off sanitary disposals within the grounds of Palexpo unless directly hooked up to a sanitary disposal. Used water may not be evacuated from the trucks and should be stored in the water recovery tank until appropriate disposal is available.

The fees will be settled at the same time as prize money at the Sporting Finances office ("Finances Sportives").

VIII. TIMETABLE

(to be provided per category/level if multiple events)

	Day	Date	Time
• Opening of stables	Friday	8.12.2017	12 :30
• 1 st Horse Inspection: <i>All horses taking part at this event must be present during the first horse inspection, unless unable to do so due to "force majeure"</i>	Friday	8.12.2017	20:00– 21:00
• Horse re-inspection	Saturday	9.12.2017	7:30
• Declaration of Starters	TBC	TBC	TBC
• Draw (CHI Conference room in the official village)	Friday	8.12.2017	21:30
• FEI World Cup™ Competition 1	Saturday	9.12.2017	10:30
• FEI World Cup™ Competition 2	Sunday	10.12.2017	11:15

Exercise for horses

	Practice arena	Attraction arena
Friday		16:00-18:00 19:15-20:00
Saturday	9:40-11:20	9:30-11:05
Sunday	10:25-12:50	10:15-12:10

Lunging is only authorised on the attraction arena. Max 2 horses are authorised to be lunged together on the arena.

IX. COMPETITION DETAIL

**International Competitions must not start before 8:00 and should not finish after 23:00
unless otherwise approved by the FEI.**

1. PRELIMINARY TIMETABLE

FIRST DAY : SATURDAY

**DATE : 9.12.2017
TIME : 10:30**

COMPETITION 1 – FEI World Cup™ Driving

**Time Obstacle Competition (1 round)
Opening Competition World Cup**

Competition 1: acc. to Art. 971.2
Equipment: acc. to Art. 940.1.2 (marathon harness)
Obstacles: see Art. 4 (FEI World Cup™ Driving Rules –season 2017/2018)

Qualifier/Leg

Starting order: draw, in presence of Athletes
Athletes with a Wild Card are required to start first in order

Format: Competition in one round

SECOND DAY : SUNDAY

**DATE : 10.12.2017
TIME : 11:15**

COMPETITION 2 - FEI World Cup™ Driving

Competition 2: acc. to Art. 971.2
Equipment: acc. to Art. 940.1.2 (marathon harness)
Obstacles: see Art. 4 (FEI World Cup™ Driving Rules –season 2017/2018)

Qualifier/Leg

Round 1: 1st round according to the reverse order of standings after Competition 1.

Drive Off: Drive Off open to the top three Athletes after the Round 1.

Classification: The Drive-Off starts from zero. The top three Athletes are classified acc. to their time in the Drive-Off. The remaining Athletes are classified according to their time in the initial round.

2. PRIZE MONEY

CHF

TOTAL PRIZE MONEY

CHF 41'000.-

FEI World Cup™ Competition 1 – Prix Brasserie Egger

CHF 13'000.-

Breakdown of prize money with 6 drivers:

1st 4'000.-	3rd 2'200.-	5th 1'200.-
2nd 3'000.-	4th 1'600.-	6th 1'000.-

Breakdown of prize money with 7 drivers:

1st 3'800.-	3rd 2'100.-	5th 1'200.-	7th 600.-
2nd 2'800.-	4th 1'500.-	6th 1'000.-	

FEI World Cup™ Competition 2 - presented by RTS

CHF 28'000.-

Breakdown of prize money with 6 drivers:

1st 9'000.-	3rd 4'300.-	5th 2'600.-
2nd 6'500	4th 3'300.-	6th 2'300.-

Breakdown of prize money with 7 drivers:

1st 8'500.-	3rd 4'300.-	5th 2'600.-	7th: 1'100.-
2nd 6'000	4th 3'200.-	6th 2'300.-	

GENERAL CLASSIFICATION AT THE END OF THE COMPETITIONS

Leading athlete award –	N/A
Best foreign athlete -	N/A
Best home athlete –	N/A
Team awards –	N/A

PRIZE - CLASSIFICATION

N/A

DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS

Full details of any deductions from prize money should be outlined in the schedule. This includes government taxes. If it is necessary for OCs to deduct such taxes, they should provide participants with an official form indicating the amount of tax deducted upon application.

The tax form should be provided to the athletes upon arrival and returned to the OC prior to departing.

Important information

The distribution of the sum allotted to each class shall be fixed according to the importance of the class and the number of competitors in such a way as to reward at least one out of five competitors. If several horses are equally placed, the cash prizes due to them shall be added together. The sum of this total shall be distributed in equal parts to the horses equally placed. Payment of the riders' winnings will be made by the Treasurer, 'Finances Sportives', 30 minutes after the end of class N°20 for the classes N° 13 and 20.

All payments (cash prizes, registration, travelling expenses, deposits, etc) will be made in Swiss francs (CHF). All riders are kindly asked to provide their bank details to the "Finances Sportives".

Applicable government tax to be deducted from Prize Money: see page 25-26.

IMPORTANT

The total amount of prize money shown for each Competition in the schedule must be distributed. (FEI General Regulations articles 127, 128)

The value of the 1st prize must not exceed 1/3 of the total prize money distributed for the competition. The minimum number of prizes offered for each competition must be allocated on the basis of one prize for every commenced four Athletes, with a minimum of five prizes.

X. FACILITIES OFFERED

1. ATHLETES

Accommodation

Hotel: Starling Geneva Hotel
Address: 34, Route François-Peyrot, CH-1218 Le Grand-Saconnex (Geneva)
Telephone: +41 22 747 02 63
At the expense of: The Organiser
Accommodated (bed and breakfast) from 8th to 10th December 2017

Two double rooms per team (one for the driver, one for two grooms)

Drivers must pay their own extras (bar, tel, meals at the hotel)

In case drivers arrive before Friday 8th of December or leave on Monday 11th of December, the OC will organise a hotel room but at the drivers own expense (from 7th to 8th of December and/or 10th to 11th of December). Please specify your request to mcombeaud@chi-geneve.ch.

Accompanying parties may book their hotel by contacting: mcombeaud@chi-geneve.ch or calling Mathilde Combeaud on +41 22 738 18 00.

All rooms booked but not used will be billed to the drivers following the usual hotel rate.

Meals

At the expense of: The Organiser

Meals provided from 8th to 10th December 2017 at the Riders' Corner

2. GROOMS

Accommodation

Requests for accommodation must be sent with entries to mcombeaud@chi-geneve.ch.

Accommodation will be at the cost of: The Organiser from 8th to 10th December 2017 for two grooms.

Meals

At the expense of: The Organiser

Meals provided from 8th to 10th December 2017 at the Stable Restaurant.

The driving grooms (grooms who are not in the carriage) will receive a compensation of CHF 30.- per day, from Friday 8th to Sunday 10th December 2017 (three days).

XI. LOGISTICAL/ADMINISTRATIVE/TECHNICAL CONDITIONS

1. COMPETITION ARENA

Length: 95 m

Width: 56 m

Type of Footing:

Sand with synthetic fibers

2. PRATICE ARENA

Length: 60 m

Width: 34 m

Type of Footing:

Sand with synthetic fibers

The attraction arena (40 x 26m, sand with synthetic fibers) can also be used by drivers when available.

3. STABLES

Size of boxes

3 m x 3 m

(minimum 3m x 3m+20% 3m x 4m)

Information: Anastasia Scherz, stable manager +41 79 386 07 00 ascherz@chi-geneve.ch

4. TIMING DEVICE

Name of Manufacturer:

Sports Co Sports Computer Graphic Timing Devices

Nijlandseweg 9, NL-9304 TR Lieveren

Tel: +31 (0)50 501 33 31 Fax: +31 (0)50 501 98 85

Model:

- Timer: Alge Timing, FEI report N°. 22020008A, model: Timy PXE with integrated printer;
- Photocells: Alge, FEI report N°. 22020010B.RSL1n;
- Wireless transmitters: Alge, FEI report N°. 22020013C, model TED/TX10 - RX10

5. SCORING/TIMING PROVIDER

Name of the company:

Sport Computer Graphics

Name contact person:

Arend Tolner

Contact email:

arend@scgvisual.com

The FEI may require to be provided with real time results data feed of your events according to FEI requirements; in this case you and your provider will be informed accordingly.

6. PRIZE GIVING CEREMONY

The owner(s) of the winning horse(s)/pony(ies) is/are invited to the prize giving ceremony:
Yes No

The number of athletes required to present themselves for the prize-giving ceremony is 3 for Competition 1 and all drivers for Competition 2.

7. ADVERTISING ON ATHLETES AND HORSES

Advertising in Dressage and Cones Competition: The competitors are: authorised not authorised (please indicate) by the OC to display the logo of their personal sponsor on the carriage in accordance with General Regulations and Art. 941.1.

Advertising in Marathon Competition: The competitors are: authorised not authorised (please indicate) by the OC to display the logo of their personal sponsor on the marathon carriage and on the back(s) of the groom(s) in accordance with GR and Art. 941.2.

The Chief Steward will check that the advertising on athletes and horses complies with these Articles.

8. TICKETING

Are you selling ticket for spectator to attend your event: Yes No
Name of your ticketing provider: Starticket
Web address to buy ticket: www.starticket.ch

9. BETTING

Betting will be authorised by the Organiser: Yes No

10. TRANSPORT REIMBURSEMENT HORSES/PONIES

Transport expenses to be paid by:

The Organiser at CHF 3.- per km per team, "one way only" and max CHF. 3'000.-.

The Committee shall not bear any additional costs resulting from a dispatch, which does not conform to these instructions.

11. WELCOME

The time and date of arrival of athletes, horses and their means of transport must be given to the Organiser in order to facilitate their arrival.

Athletes

Please contact : Mathilde Combeaud

Email: mcombeaud@chi-geneve.ch

Tel: +41 22 738 18 00

Horses

Please contact : Anastasia SCHERZ (Stable Manager)

Email: ascherz@chi-geneve.ch

Tel: +41 79 386 07 00

Horses may not arrive earlier than Friday 8th of December at 12:30 and must depart no later than Monday 11th of December at 7:00 unless otherwise agreed upon with OC.

12. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOW GROUNDS

Walking distance

The official Hotel of the CHI Geneva, the Starling Hotel Geneva, is located at walking distance (50 meters) from the showground. A free courtesy car service is at disposal in the CHI official village (General Secretariat).

13. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS

Entry right to the stable area according to FEI Veterinary Regulations Art. 1023 VI.

NUMBER OF ACCREDITED PERSONS:

Athlete: One (1)

Partner: One (1)

Groom: Four (4) (2 competing on carriage and 2 additional)

Horse Owner: Two (2) accreditations per horse acc. to FEI Passport

Only people accredited by the OC have the right of entry to the CHI Geneva.

Private veterinaries (other than the veterinarian of the CHI Geneva) or any other person providing therapeutic or prophylactic care of any nature are asked to submit their request to the Veterinary Commission. Furthermore, they must then report to the official FEI Veterinary Delegate, upon arrival at the show grounds before they will be accredited and allowed to enter the restricted area. No veterinarian or other person providing therapeutic or prophylactic care of any nature, is permitted to treat horses without having specifically requested authorization from the Veterinary Commission.

The OC reserves the right to withdraw, confiscate or otherwise any passes whether issued with entry or purchased, without refund, immediately in the event that they are either cut, removed, in any way damaged or misused. Passes are non-transferable once issued.

Four grooms per driver for Four-in-Hands in CAI-W

14. LORRY / CARAVAN FACILITIES

Lorry or caravan can be parked close to the stables: Yes No

Lorries are parked in Palexpo next to the stables.

15. SUSTAINABILITY

"Please consider the environment when organising an FEI Event. Please find useful information on FEI Sustainability here:" <http://inside.fei.org/fei/your-role/organisers/handbook>

XII. VETERINARY MATTERS

Admission:

Friday, December 8, 2017 as from 12:30. (only in exceptional cases shall a horse be admitted before then, and this must be pre-arranged).

Horse examination (Art. 1033 of the Veterinary Regulations and Art. 935.1 of the FEI Driving Rules).

Will take place upon the horse's arrival, before entering into the stables. Horses in transit (held in show stables but not competing) are subject to this examination too. Horses should be led by the halter, accompanied by their passport. This examination only serves to identify and disclose possible diseases which could be contagious.

Horse Inspection:

Date: Friday, December 8, 2017 **Time: 20:00-21:00**

All horses taking part in this event must be presented during the first horse inspection otherwise, they will not be permitted to participate.

Custom papers, ATA Carnet and custom permits must be presented at the veterinary inspection.

No order will be posted. Stallions should be presented early !

Re-inspection by the Ground Jury and FEI Veterinarian Delegate:

Date : Saturday, December 9, 2017 **Time: 7:30**

1. CUSTOMS FORMALITIES

Contact details for Customs Formalities:

Name: Fert & Cie Transport S.A. – Mr André Barthassat
Address: Rue Fendt 2
 PO Box 2364
 CH-1211 Genève 2
Telephone: +41 22 798 02 51
Fax: +41 22 798 90 76
Mobile: +41 79 659 80 54
Email: a.barthassat@fert.ch
Opening hours: 8:00-18:00

MANDATORY

Due to swiss rules applied since 2016, all horses taking part in an international competition in Switzerland must now have an ATA carnet to enter and leave the country during the weekend. It is no longer possible to cross the board on Saturday or Sunday with the document called DDAT used by some of the participants in the past few years.

Please contact Fert & Cie for more information.

2. HEALTH REQUIREMENTS

GENERAL

In accordance with the FEI Code of Conduct for the welfare of the horse it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

ENTRY OF HORSES

Required health tests and vaccinations Information below
Quarantine period: n/a
Specimen Import Licence applied: Information below

For questions or problems, please contact your Government Veterinary Services.

Please note the conditions to be met and the documents to be completed prior to importing horses into Switzerland for the period of the competitions.

Entry into Switzerland:

From France and other European Community countries (EC)

- FEI Passport
- ATA Carnet **mandatory**
- Health certificate: Document TRACES or APPENDIX "II" of the Directive 90/426/ CEE

These three documents must be presented at the Swiss Customs' Office upon entry.

From other countries (outside the EC)

- FEI Passport
- ATA Carnet **mandatory**
- Health certificate (form 95/23)

These three documents must be presented at the Swiss Customs' Office upon entry.

NO veterinary inspection at the border for horses with an ATA Carnet.

When filling in the ATA document (provided by the Chamber of Commerce), do not forget to mention details of equipment accompanying the horses.

Custom papers, ATA Carnet and custom permits must be presented at the veterinary inspection.

In case of problems with pre-issued ATA Carnets which need to be amended, the official customs agent FERT & Cie will charge CHF 50.- for entry into Switzerland and CHF 50.- for return into the EC. This fee is to be paid directly to FERT & Cie, through the *Finances Sportives* of the CHI.

Please remember that horses arriving with ATA Carnets must be presented to the French customs and then at the Swiss border to the FERT & Cie's,

Mr André Barthassat (Tel. +41 79 659 80 54).

Departure from Switzerland:

The same documents must be presented at the Swiss Customs' Office when horses leave the country. The re-exportation should take place no later than 7 days after the end of the event.

In principle, there is no veterinary inspection at the border when entering the European Community (EC).

The CHI official export veterinarian will provide a health certificate at the end of the event.
CHF 30.- will be charged

Upon their arrival, each participant or their representative will immediately provide all details concerning their departure.

All documents needed for entering Switzerland (ATA Carnet, customs permit, passports, health certificates) are to be handed over to the Veterinarian Commission when the horses are unloaded.

Return and departure of horses at the end of the CHI

Upon arrival, the competitors will be contacted by the representative of the Transport Commission, who will ask for their instructions.

All documents needed for entering Switzerland (ATA Carnet, customs permit, passports, health certificates) are to be handed over to the Veterinarian Commission when the horses are unloaded.

The time schedules for collecting the equipment from the stables and the departure of the horses will be indicated on the evening preceding departure. Their departure should take place **at the latest Monday, the 11th December, 2017, 7:00.**

The Committee reserves the right to refuse payment of any additional costs or consequences that could arise due to receiving late information (later than **Sunday, 10th December, 2017 at 10:00 for drivers**) of changes in departure plans.

The OC reminds you that you will have to foresee fees for the customs agent (FERT) in case of problems with the ATA documents, cost of departure formalities and other problems. For example, customs permits (non-valid ATA Carnets).

In accordance with French Law, Trucks weighing more than 7 tons are not allowed to travel on Sunday, December 10th, 2017. Lorries and trucks that intend to do so should obtain a special authorization (issued by *préfectures départementales*). This should be applied for prior to arrival in Switzerland, otherwise departure must take place on Monday morning, before 7 am.

3. NATIONAL REQUIREMENTS

If applicable please provide: Switzerland does not require any specifically requirement. FEI's and European's are allowed.

Switzerland does not require any specifically requirement. FEI's and European's are allowed. All information mentioned above for the entry and departure in Switzerland.

4. PONIES

FEI Veterinary Regulations, Chapter IV:

For all Pony Events, Ponies must be available for Pony Measurement if requested by the FEI.

5. INJURY SURVEILLANCE

FEI Veterinary Regulations, articles 1036, 1039 and 1040:

Horses participating in FEI Events are subject to injury surveillance protocols; and in the event of fatality, a post mortem examination.

6. TRANSPORT OF HORSES

Horses must be fit to travel and be transported in suitable vehicles. Any government requirements for disease testing and control must be requested well in advance, to ensure that the horse is in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have the responsibility to comply with national legislation in both their country of origin and the host nation of the Event. Where necessary athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU

7. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE

7.1 PASSPORTS. FEI General Regulations Article 137

For all issues relating to FEI Horse Passports/FEI Recognition Cards please contact your National Federation

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events.

Athletes who do not present a Horse's Passport and/or Recognition Card, or one that is not correctly validated, or fail to meet other passport requirements will be **subject to Sanctions in accordance with Annex II of the Veterinary Regulations** and may not be allowed to compete.

NB for Horses permanently resident in a Member State of the European Union: all Horses must have a national EU passport in compliance with EU Regulations to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

7.2 VACCINATIONS - EQUINE INFLUENZA. FEI Veterinary Regulations Article 1028

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations and as summarised below.

VACCINATION	PROTOCOL	ELIGIBILITY TO ENTER VENUE
Primary Course	1 st Vaccination: day 0 2 nd Vaccination: day 21-92	May compete 7 days after the 2 nd Vaccination
First Booster	Within 7 months of the 2 nd vaccination of the Primary Course	May compete for 6 months +21 days after the 2 nd vaccination of the Primary Course Must not compete in the 7 days after receiving a vaccination
Boosters	MINIMUM: within one year of previous booster vaccination IF COMPETING: must be in the 6 months +21 days of the booster previous vaccination	Must have been vaccinated within 6 months +21 days before arriving at the Event Must not compete in the 7 days after receiving a vaccination

All FEI registered Horses intending to compete at FEI Events (including CIMs) must be vaccinated against Equine Influenza in accordance with these VRs. The exception being if the applicable domestic legislation prevents the use of Equine Influenza vaccines within the relevant territory.

7.3 EXAMINATION ON ARRIVAL. FEI Veterinary Regulations Article 1032

On arrival at an Event venue all Horses must undergo an examination by a veterinarian to confirm their identification from their passport and micro-chip ID (where present), their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status concerning vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue.

7.4 HORSE INSPECTIONS. FEI Veterinary Regulations Article 1033, Table 2

All Horses will be assessed for their fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete by the Inspection Panel will not be permitted to compete.

7.5 LIMB SENSITIVITY EXAMINATION. FEI Veterinary Regulations Article 1034

All Horses are subject to examination under the protocol for abnormal limb sensitivity throughout the period of an Event, including, but not limited to, between rounds and before the Jump Off. Horses may be examined once or on multiple occasions during the Period of an Event.

Horses may be selected for examination under the protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the examination or are subject to immediate disqualification. There is no obligation to examine any specific number of Horses at an Event.

8. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP). FEI Veterinary Regulations, Chapter VI

8.1. SAMPLING. FEI VETERINARY REGULATIONS ARTICLES 1057 AND 1058

All horses competing at FEI Events may be subject to sampling for the presence of FEI Equine Prohibited Substances in accordance with the FEI Equine Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures. Refer to Chapter VI, paragraph 3 for details of fees relating to Equine and Human Anti-Doping program (EADCMP), which OCs/NFs have the right to charge to the athlete (applicable for all FEI events worldwide).

8.2. ELECTIVE TESTING. FEI VETERINARY REGULATIONS ARTICLE 1056

Elective Testing may be carried out prior to an Event to check for the presence of prohibited substances. Please refer to <http://inside.fei.org/fei/your-role/veterinarians> for information and details.

XIII. HUMAN ANTI-DOPING

Athletes can be tested at any FEI Event, by the FEI or by other Anti-Doping Organisations with Testing jurisdiction. Organisers will have the responsibility to provide facilities and staff/volunteers to facilitate such Testing if requested by the FEI as outlined in article 22.3 of the FEIs' Anti-doping Rules for Human Athletes (ADRHA)

The ADRHA rules are published on the FEI's website at <http://inside.fei.org/content/anti-doping-rules>

XIV. ADDITIONAL INFORMATION

1. INSURANCES AND NATIONAL REQUIREMENTS

Equestrian sports involve inherent dangerous risks. To the greatest extent permitted by law, the FEI and the FEI Event Organiser shall NOT be liable for any damages relating to loss of property or injury of any kind to Athletes, Owners, Support Personnel or Horses at or in connection with an FEI Event and the FEI expressly excludes all such liability.

1.1. ATHLETES, OWNERS AND SUPPORT PERSONNEL

1.1.1 Personal Accident and Health Insurance

It is your responsibility as an Athlete/Owner/ Support Personnel to ensure that you have adequate personal accident insurance in place to cover your participation at FEI Events and in particular to insure against any personal injury or medical expenses arising from an accident, injury or illness which may occur at a FEI Event.

You should check with your National Federation to confirm if your National Federation's insurance policy (if any) covers personal accidents and/or illnesses which may occur when you are attending at/participating in FEI Events.

If your National Federation does not have a personal accident/health insurance policy or if the National Federation's insurance policy does not cover personal accident or health claims, then you should obtain your own personal accident and health insurance policy to cover your attendance/participation at FEI Events.

1.1.2. Personal Property Insurance

You should also ensure that you are insured against property loss, theft or damage which may occur at an FEI Event.

Again, the advice is to check with your National Federation to confirm if they have an insurance policy in place which would cover you in case of such property loss, theft or damage. If not, then you should obtain your own personal property insurance to cover such situations.

1.2. ATHLETES AND OWNERS

1.2.1 Third Party Liability Insurance

As an Athlete/Owner you are personally responsible for damages to third parties caused by you, your employees, Support Personnel, your agents or your Horses. You are, therefore, strongly advised to take out third-party liability insurance providing full coverage in relation to FEI Events at home and abroad, and to keep the policy up to date.

The FEI and the Organiser will NOT be responsible for any damage caused to third parties by you, your employees, Support Personnel, your agents or your Horses.

1.2.2 Additional Liability Information

<p>All owners and athletes are personally responsible for damages to third parties caused by themselves, their employees, their agents or their horses. They are therefore strongly advised to take out third-party insurance providing full coverage for participation in equestrian events at home and abroad, and to keep the policy up to date. The Committee assumes no responsibility for accidents or illness that might occur affecting the owners, riders, driving teams, grooms or horses, nor for thefts, fires or any damages while travelling, residing or participating in the competition.</p>

1.2.3 Horse Insurance

As an Owner you should ensure that your Horses are adequately insured against any injuries or illnesses they may sustain while participating at a FEI Event.

The Committee shall not take out any insurance for the transport of the horses and persons accompanying them, its liability shall not, in any event, exceed that of the transport contractor being used. If, in case of accident, illness of an animal or bad road conditions, the Committee is called upon to hire transport at the request of and on behalf of the competitors, it shall in no case assume liability in case of accident, and this without recourse either against the transporter himself or the Committee and will not cover the relative expenses; the handling of loading and unloading, moreover, devolves upon the grooms themselves and involves their own responsibility.

2. PROTESTS/APEALS

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent.

Protest and appeal forms are available on the FEI website.

Protests: <http://inside.fei.org/sites/default/files/FEI%20Protest%20Form.pdf>

Appeals: <http://inside.fei.org/sites/default/files/FEI%20Appeal%20Form.pdf>

3. DISPUTES

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

4. MODIFICATION TO SCHEDULE

In exceptional circumstances, together with the approval of Chefs d'Equipe, host NF delegate, if any, and Ground Jury, the Organiser may change the schedule in order to clarify any matter arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all athletes and officials as soon as possible and they must be reported to the FEI Secretary General by the Foreign Judge.

5. ADDITIONAL INFORMATION FROM THE ORGANISER

Any person registering a horse in the CHI Geneva 2017 hereby accepts the conditions of these regulations and this programme for him/her and for the drivers of his/her horse(s).

Smoking is prohibited in Palexpo

Minimum Age Limitation for Athletes and Grooms – Article 912:

Senior Classes		Athlete Minimum Age
Horses Four-in-Hand		18 years
Horse Pairs		16 years
Horse Single		14 years
All Pony Classes		14 years
Young Drivers Classes		Athlete Minimum Age
Horses Four-in-Hand		18-21 years
Horse Pairs		16-21 years
Horse Single		16-21 years
All Pony Classes		16-21 years
Juniors Classes		Athlete Minimum Age
Horse Pairs		16-18 years
Horse Single		14-18 years
All Pony Classes		14-18 years
Children Class		Athlete Minimum Age
Single Pony		12-14 years
Grooms	Minimum Age	
All Classes	Athletes under the age of 18 years must be accompanied by a groom(s) of 18 years or older. Athletes of 18 years and above must be accompanied by a groom(s) of 14 years or older.	
Children	The groom must be over 18 years old. The NF must ensure that the groom must be knowledgeable and experienced in Driving.	

Minimum Age Limitation for Horses – Article 929:

Horses	Minimum Age
CAI1*	5 years old or over
CAI2* and above	6 years old or over

DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS:

Full details of any deductions from prize money must be outlined in the schedule. This includes government taxes. If it is necessary for Organisers to deduct such taxes, they must provide participants with an official form indicating the amount of tax deducted.

The tax form must be provided to the athletes upon arrival and returned to the Organiser prior to departing.

DEDUCTIONS:

I. TAX AT SOURCE

We inform you that in a letter dated March 28th 1996, the Canton of Geneva stated its intention to apply the Federal Law regarding direct taxation and the Law of taxation at source. These legal provisions concern **all competitors in the CHI who do not have a Swiss residence permit**. This means that on net winnings, after deduction of living expenses indicated on the final statement of account at the end of the competition, **a tax rate of 0 to 25% will be applied**, according to the total balance. Our Sports Financial Service (Finances Sportives) can provide additional information on this matter. An official declaration detailing the fiscal deduction will be given to each competitor concerned, together with his/her final statement. It will facilitate the recovery of this tax in his/her country of residence.

DETAILS

According to the relevant Swiss tax regulations the Organizing Committee has to charge the tax rates listed below from the income (prize money+refunding of any kind of expenses – acquisition costs or 20% as acquisition costs) of each driver.

The daily average income for individual drivers is calculated from the total income during the event, divided by 5 (days).

The tax rates are as follows:

Daily average income of the driver applicable rate

10.00% below CHF 200.00

12.00% between CHF 201.00 and 500.00

15.00% between CHF 501.00 and 1'000.00

20.00% between CHF 1'001.00 and 3'000.00

25.00% above CHF 3'000.00

II. SOCIAL INSURANCE

The activity of drivers is considered as an independent activity by the Federal Insurance Office. As a consequence all earnings must be included and declared by all competitors in their independent revenue both in Switzerland and abroad.

A. SWISS COMPETITORS

All Athletes living in Switzerland, are requested to hand in a proof of their affiliation as an independent to an official compensation office of the OASI (Old Age and Survivors Insurance-AVS/AHV), or prove that they are employed by a company.

In case you do not provide this document, the earnings of "Prize Money" exceeding the amount of CHF 2'300.- will be subject to contribution of the OASI (AVS/AHV).

The CHI cannot bear the cost of the employers part and the applicable rate will be 15.182% (example: if the prize money is CHF 10'000.-, an amount of CHF 1'518.20 will be deducted and a net amount of CHF 8'481.80 will be paid out to the competitor).

B. FOREIGN ATHLETES

For drivers coming from a country which is part of the European Union (EU) or a country from the European Free Trade Association (EFTA), we kindly ask you to hand in the E 101 formula, which proves that you are subject to a social security system as an independent in your country.

In a case where documents are not handed in as required, we remind you that the possible earnings of "Prize Money" must be considered as an income of an independent activity and that it is your responsibility to declare this as such in your country.

We draw your attention to the fact that the Swiss OASI could perform controls in your country.

C. OTHER FOREIGN ATHLETES

We remind you that the possible earnings of "Prize Money" must be considered as an income of an independent activity and that it is your responsibility to declare this as such in your country.

IMPORTANT

The total amount of prize money shown for each Competition in the schedule must be distributed. (FEI General Regulations articles 127 and 128)

XV. ANNEXES

1. FEI Entry System

Please fill the form below in order to provide you and the other members of your committee or your IT Providers access to the FEI Entry System.

FEI ID¹: 10102042
Name*: Poudret
First Name*: Alban
E-Mail*: apoudret@chi-geneve.ch
Access Rights*: Admin² Consult³

Events⁴:

FEI ID¹: 10102041
Name*: Sorg
First Name*: Michel
E-Mail*: msorg@chi-geneve.ch
Access Rights*: Admin² Consult³

Events⁴:

¹ If already have an FEI user account.

² Provides you the required access to manage entries and substitutions and download entries/lists.

³ You are just able to consult and download the entries/lists.

⁴ Leave the field blank if the user deals with the entries of all events in the show.

*** Mandatory Fields**

2. RESULTS

An online results interface is available to manage Driving results <http://forms.fei.org>

All results must be submitted to the FEI via this online platform or by uploading XML results file(s) directly on FEI Database. For additional information please browse to: <http://www.fei.org/fei/your-role/organisers/driving/results-forms>

In order to proceed with the results publication and for qualification purposes the FEI requires results to be uploaded within five days after the conclusion of the event.

Please note that as per Art. 109.6 (GR): Failure from OCs of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1'000.- per violation.

All results must include FEI Passport Registration number of horses and FEI ID number of Riders.

**THE APPENDIX IS PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST
BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS
UPON REQUEST**