

**I. DENOMINATION OF THE EVENT**

**Venue :** Royal Windsor Horse Show  
**Dates :** 8th - 12th May 2019 **NF:** GBR

**Indoor:**  **Outdoor:**

**EVENT CATEGORIES:**

**Seniors:**

CAI3\*-H2   
CAI3\*-P4   
CAIO4\*-H4 WcupQ (outdoor)

**II. GENERAL CONDITIONS**

- FEI Statutes, 24<sup>th</sup> edition, effective 20 November 2018
- FEI General Regulations, 23<sup>rd</sup> edition, effective 1<sup>st</sup> January 2009, updates effective 1<sup>st</sup> January 2019
- FEI Veterinary Regulations, 14<sup>th</sup> edition, effective 1 January 2018, updates effective 1<sup>st</sup> January 2019
- **The FEI Rules for Driving Events and its Annexes, 11<sup>th</sup> edition effective 1<sup>st</sup> January 2014, updates effective 1<sup>st</sup> January 2019**
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 2<sup>nd</sup> Edition, effective 1<sup>st</sup> January 2018, updates effective 1<sup>st</sup> January 2019
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based upon 2015 WADA Code, effective 1<sup>st</sup> January 2015
- All subsequent published revisions, the provisions of which will take precedence.

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**THE ANNEXE(S) IS/ARE PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST**

Approved by the FEI, Lausanne, on 08.03.2019

Signature:   
Manuel Bandeira de Mello  
FEI Director Endurance & Driving

**NB: No modifications to the approved Schedule will be accepted less than two weeks prior to the event.**

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### **III. THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE**

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and Athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.

The Long version of this Code can be obtained from the Fédération Equestre Internationale, HM King Hussein I Building, Chemin de la Joliette 8, 1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English. The Code is also available on the FEI's website: <http://inside.fei.org/>.

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## **IV. GENERAL INFORMATION**

### **1. ORGANISER**

Name: Royal Windsor Horse Show  
Address: The Royal Mews, Windsor Castle, Berkshire, SL4 1NG  
Telephone: +44 (0)1753 860633  
Email: sarahmw@hpower.co.uk  
Website: www.rwhs.co.uk

#### Contact Details Show Ground:

Address: Home Park Private, Windsor Castle, Berkshire, SL4 1QE  
Telephone: +44 (0)1753 860633  
GPS Coordinates: +51.48615, -0.5969444

Accessibility details (directions by road, nearest airport / train station):

Airport: London Heathrow (LHR).

Train Station: Windsor and Eton Central or Windsor and Eton Riverside.

Travelling from the South and West: Please use the A303/M3 (J3) as opposed to the M4 (J6) wherever possible, thus avoiding Windsor Town Centre.

Travelling from the M4 Maidenhead (J8/9) and Slough (J7): Follow the event signage.

Travelling from the M3 (J3): Designated routes will direct you via Ascot, Windsor Great Park and Datchet.

Travelling from the North and East: Please approach via the M25 (J13) or M4 (J5) at Colnbrook. Designated routes will direct you via Datchet to the showground.

### **2. ORGANISING COMMITTEE**

Honorary President: HRH The Prince Philip, Duke of Edinburgh, KG, KT  
President of the Event:  
Show Secretary: Mrs Annabel Brooks-Ward (CAI), Mrs Sarah Warner (CAI), Mrs Cindy Timmer (CAI)  
Press Officer: Mrs Jo Peck

### **3. EVENT DIRECTOR**

Name: Simon Brooks-Ward CVO, OBE, TD  
Address: The Royal Mews, Windsor Castle, Berkshire, SL4 1NG  
Telephone: +44 (0)1753 860633  
Mobile:  
Email: sarahmw@hpower.co.uk

**FEI APPROVED SCHEDULE**  
**CAIO Windsor (GBR) 08-12.05.2019**

**V. OFFICIALS**

\* Compulsory

In case there are several categories and officials are not the same, please complete an additional chart per category.  
Please note that as of 01.01.2019, Article 995 of the FEI Driving Rules regarding the rotation of Officials applied.

Ref.	Panel	Function	FEI ID	Name	NF	Level	Email/mobile *Compulsory
1	Ground Jury	Ground Jury President	10051140	Andrew Counsell	GBR	4✓	*Andrew.counsell@hotmail.com
		Ground Jury Member	10051989	Bert Jambon	BEL	4✓	
		Ground Jury Member	10048948	Martha Hanks-Nicoll	USA	4✓	
		Ground Jury Member	10049614	Anne-Marie Turbe	FRA	4✓	*anne-marie.turbe@wanadoo.fr
2	Foreign Judge	Foreign Judge	10051295	Nikki Pålsson	SWE	3✓	
3	Technical Delegate	Technical Delegate	100523226	Joaquin Medina Garcia – CAIO4* H4	ESP	4✓	joaquinmedinahipica@gmail.com Standish55@btinternet.com
4	Assistant Technical Delegate	Assistant Technical Delegate	10049316	Philip Bateman – CAI3* H2/P2	GBR	4✓	
5	Course Designer	Course Designer	10050307	Johan Jacobs	NED	4✓	*info@coursedesign.nl
6	Assistant Course Designer	Assistant Course Designer					
7	Appeal Committee	Appeal Committee President					
8	Chief Steward	Chief Steward	10052705	Herbert Schoeninger	AUT	3✓	h.schoeninger@a1.net
9	Assistant Stewards	Assistant Steward	10135518	Camille Eslan	FRA	2✓	
		Assistant Steward	10094111	Harry Luff	GBR	2✓	
		Assistant Steward	10066985	Jeannie Lane	GBR	2✓	
		Assistant Steward	10008292	Marcie Quist	USA	1✓	
10	FEI Veterinary Delegate	FEI Veterinary Delegate	10049540	Ben Horsmans	NED	✓	equinevet@horsmans.com
	FEI Veterinary Delegate or Veterinary Commission	Veterinary Commission President	10053766	Paul Farrington Esq, BVetMed, MRCVS	GBR	✓	*paulfarrington@newbury.net
		Assistant FEI Delegate					
11	Veterinary Service Manager (VSM) Treating Veterinarian (PTV)	Veterinary Service Manager	10087186	M R Watson Esq, LVO, BVMS, MRCVS	GBR	✓	* martin@foresthousevets.com
		Permitted Treating Veterinarian	10052192	Mrs K Coumbe, MA VetMB MRCVS	GBR	✓	*
			10086593	Mrs R Mould, BVSc, GPCert	GBR	✓	
12	Doctor / Medical Service	Doctor / Medical Service		Colonel Katherine Hartington MB BChir MA MRCP FRCM	GBR		*Katherine.hartington@porthosp.nhs.uk +44 (0)7795 650621
13	Farrier	Farrier		Chris Carrel	GBR		*cjarrel@aol.com +44 (0)7788 971942
14	NF Delegate	NF Delegate (if applicable)					

## VI. INVITATIONS

### 4. GENERAL

NFs invited (mandatory for CAI2* and above)	ARG/AUS/AUT/BEL/DEN/ESP/FRA/GBR/GER/HUN/ITA/IRL/NED/POR/SWE/USA Maximum 55 competitors in total over 3 classes NF's may enter more competitors in the FEI Entry System but will have to make their definite choice upon the definite entry date. The other competitors will be put on a waiting list. NF's: please indicate per class who will be 1st, 2nd and so on on the waiting list.
Number of home drivers	CAIO4* 6 GBR entries CAI3* 6 GBR entries
Number of foreign drivers	2 per nation CAI3* H2 2 per nation CAI3* P4
Number of horses/ponies per driver	5 per four-in-hand 3 per pair
Number of start per driver, per category	1

**Competitors are invited by the Organizing Committee through their NF**

### 5. CAIO/CHAMPIONSHIPS

Number of home drivers (Team)	CAIO4* 6 GBR entries CAI3* 6 GBR entries
Number of foreign drivers (Team)	1 team (3 competitors) per nation
Number of horses/ponies per driver + one reserve horse per Team	5 per four-in-hand
Number of Foreign Individual driver	0
Number of Home Individual driver	

#### 5.2. Additional Entries for CAIO/Championships

<b>Additional Individual Entries</b> (article 927)– to be confirmed by 24.04.2019	
Number of foreign individual <b>additional</b> drivers	Maximum 3
Number of home individual <b>additional</b> drivers	0

**VII. ENTRIES**

**IMPORTANT**

- Entries must be made through the FEI Entry System for all categories of this event (<https://entry.fei.org>)
- Additional documentation can be found at: <http://inside.fei.org/fei/your-role/nfs/entry-system-driving>
- All Athletes and Horses participating in any International competition must be registered with the FEI.
- Athletes and/or Horses present at the Event without having been entered through the FEI's Online Entry System will automatically be disqualified unless compelling circumstances warrant otherwise.

**1. ENTRY DATES AND ENTRY FEES**

**Deadlines for Entries**

*Entries have to be in accordance with article 916 of the Driving rules and 116 of the General regulations*

<b>Definite entries:</b>	10th April 2019
<b>Last date for substitutions:</b> (one hour prior the Horse Inspection) <i>Substitutions have to be in accordance with article 946.1.1 of the Driving rules</i>	Date :8th May 2019 Time :0800hrs

**LIST OF COMPULSORY FEES:**

• <b>Entry Fee per Turnout</b>	
Pairs	<b>H2: GBP 300</b>
Four-in-hand	<b>H4: GBP 500</b> <b>P4: GBP 300</b>
• <b>Stabling fee per horse/pony</b>	<b>No cost but ALL horses/ponies including GBR will be stabled in compound. Lorries outside compound</b>

<b>VAT:</b>	<b>20%</b>
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• <b>EADCMP Fee:</b>	<input type="checkbox"/> Included in entry fee
	<input checked="" type="checkbox"/> Not included in entry fee
<i>Lower Level Events (CIMs) CHF 18 for Driving per turnout per event (For definition of CIMs see Appendix E of the FEI General Regulations)</i>	
<i>Higher Level Events CHF 25 for Driving per turnout per event (All other events not defined as CIMs)</i>	

Details entry procedure fee / Payment:	Payment by BACS prior to arrival or by cash on arrival
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Bank Details for Transfer:

Royal Bank of Scotland  
Sort Code: 15-10-00 - Account No: 22286113  
IBAN: GB RBOS 1510 0022 2861 13  
Bank Code: RBOSGB2L  
Account: Windsor Equestrian Promotions Ltd

**2. NO-SHOWS/LATE WITHDRAWALS:**

**NB:** In the case of withdrawals after the date of definite entries or no-shows the athlete or the respective NF will be held liable to reimburse the OC for the actual financial loss incurred by the OC (i.e. stabling and hotel expenses) as a result of the late withdrawal or no-show.

**Refund procedure:**

Cancellations of entries made before Definite Entry date: No penalty  
Cancellations of entries made after Definite Entry date: The fee for the number of stables reserved, the entry fee and the accommodation fee will be charged to the National Federation.

**3. ADDITIONAL FEES/CHARGES BY ORGANISING COMMITTEE:**

All other fees must be listed hereunder with the details of the amounts to be charged and approved by the FEI. Only fees approved by the FEI and listed in the approved schedule can be charged by the Organiser.

Electricity for boxes (upon request):	£65
Manure disposal (maximum € 40 per horse per Event):	<b>£40 per competitor</b>
Health/customs-related documents for Horses if applicable:	
Hay:	Rate on day
Straw:	Not available
Shavings:	2 per horse FOC on
arrival, then payment at rate on day	
Other (please specify):	Extra caravans @
£150 to be booked prior to 1st May direct with sarahmw@hpower.co.uk	

Lorry/Caravan:

Power supply:	provided by the OC <input checked="" type="checkbox"/>	Not provided by the OC <input type="checkbox"/>	Price:
Water supply:	provided by the OC <input checked="" type="checkbox"/>	Not provided by the OC <input type="checkbox"/>	Price:
Sanitary facilities:	provided by the OC <input checked="" type="checkbox"/>	Not provided by the OC <input type="checkbox"/>	Price:
Catering facilities:	provided by the OC <input type="checkbox"/>	Not provided by the OC <input checked="" type="checkbox"/>	Price:

**All aforementioned amounts are including VAT**

VAT number of the Organiser	GB6740574
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**VIII. TIMETABLE**

(to be provided per category/level if multiple events)

	Day	Date	Time
• Opening of stables	Monday	6th May	0900hrs
• 1 <sup>st</sup> Horse Inspection: <i>All horses taking part at this event must be present during the first horse inspection, unless unable to do so due to "force majeure"</i>	Wednesday	8th May	0900hrs
• Chefs d'Equipes Meeting at CAIOs (FEI Driving Rules art. 947)	Tuesday	7th May	1700hrs
• Declaration of Starters	Wednesday	8th May	1400hrs
• Dressage competition	Thursday	9th May	1000hrs
• Dressage competition	Friday	10th May	0800hrs
• Marathon	Saturday	11th May	0930hrs
• Cones competition	Sunday	12th May	0930hrs
• Combined marathon			

**IX. COMPETITION DETAIL**

**1. TYPE OF COMPETITIONS**

**International Competitions must not start before 8:00 and should not finish after 23:00 unless otherwise approved by the FEI.**

<b>CAI3*</b>	<b>Format 1</b>	<b>Format 2</b>
Please check the box	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Day 1	Dressage	Dressage
Day 2	Marathon	Cones
Day 3	Cones	Marathon

<b>CAIO4*</b>	<b>Format 1</b>	<b>Format 2</b>
Please check the box	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Day 1	Dressage	Dressage
Day 2	Marathon	Cones
Day 3	Cones	Marathon

**2. PRIZE MONEY**

TOTAL PRIZE MONEY	EUR	CHF
CAIO4*	£12,300	
CAI3* H2	£2,200	
CAI3* P4	£1,800	

**Breakdown of prize money – Dressage Competition**

PRIZE MONEY		EUR				CHF
CAIO4*		£2500				
CAI3*H2		£550				
CAI3*P4		£450				
Class	1 <sup>st</sup> place	2 <sup>nd</sup> place	3 <sup>rd</sup> place	4 <sup>th</sup> place	5 <sup>th</sup> place	Others
CAIO4*	£520	£470	£400	£320	£250	6th: £220 7th: £180 8th: £140
CAI3* H2	£180	£130	£100	£80	£60	
CAI3* H4	£140	£110	£80	£65	£55	

**Breakdown of prize money – Marathon Competition**

PRIZE MONEY		EUR				CHF
CAIO4*		£3,180				
CAI3*H2		£550				
CAI3*P4		£450				
Class	1 <sup>st</sup> place	2 <sup>nd</sup> place	3 <sup>rd</sup> place	4 <sup>th</sup> place	5 <sup>th</sup> place	Others
CAIO4*	£600	£500	£440	£380	£350	6th: £330 7th: £300 8th: £280
CAI3* H2	£180	£130	£100	£80	£60	
CAI3* H4	£140	£110	£80	£65	£55	

**Breakdown of prize money – Cones Competition**

PRIZE MONEY		EUR				CHF
CAIO4*		£2,500				
CAI3*H2		£550				
CAI3*P4		£450				
Class	1 <sup>st</sup> place	2 <sup>nd</sup> place	3 <sup>rd</sup> place	4 <sup>th</sup> place	5 <sup>th</sup> place	Others
CAIO4*	£520	£470	£400	£320	£250	6th: £220 7th: £180 8th: £140
CAI3* H2	£180	£130	£100	£80	£60	
CAI3* H4	£140	£110	£80	£65	£55	

**Breakdown of prize money – Combined Competition**

PRIZE MONEY		EUR			CHF	
<b>CAIO4*</b>		<b>£4,120</b>				
<b>CAI3* H2</b>		<b>£550</b>				
<b>CAI3* P4</b>		<b>£450</b>				
Class	1 <sup>st</sup> place	2 <sup>nd</sup> place	3 <sup>rd</sup> place	4 <sup>th</sup> place	5 <sup>th</sup> place	Others
CAIO4* TEAM	£600	£400	£250	£150	£100	
CAIO4* INDIVIDUAL	£610	£510	£410	£360	£260	6th: £210 7th: £150 8th: £110
CAI3* H2	£180	£130	£100	£80	£60	
CAI3*	£140	£110	£80	£65	£55	

**GENERAL CLASSIFICATION AT THE END OF THE COMPETITIONS**

Leading athlete award –	(Prize description and value)
Best foreign athlete -	(Prize description and value)
Best home athlete –	(Prize description and value)
Team awards –	(Prize description and value)

**PRIZE - CLASSIFICATION**

The value of the 1<sup>st</sup> prize must not exceed 1/3 of the total prize money distributed for the competition. The minimum number of prizes offered for each competition must be allocated on the basis of one prize for every commenced four Athletes, with a minimum of five prizes.

**Applicable government tax to be deducted from Prize Money: 20%**

**DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS:**

**Full details of any deductions from prize money must be outlined in the schedule. This includes government taxes. If it is necessary for Organisers to deduct such taxes, they must provide participants with an official form indicating the amount of tax deducted.**

**The tax form must be provided to the athletes upon arrival and returned to the Organiser prior to departing.**

20% on any winnings over £11,000

All competitors or Chef's to go to the Accounts office to sort out prize money after the competition on Sunday before they depart. Prize money will be paid by bank transfer. A bank details form must be filled in prior to the start of the competition.

**IMPORTANT**

**The total amount of prize money shown for each Competition in the schedule must be distributed. (FEI General Regulations articles 127 and 128)**

**3. "DRESSAGE" - COMPETITION**

**This competition will be in accordance with FEI Driving Rules**

**Dressage Test:**

Event	Dressage Test
CAIO4*	3*B HP4
CAI3* P4	3*B HP4
CAI3* H2	3*B HP2

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**4. "MARATHON" - COMPETITION**

**This competition will be in accordance with FEI Driving Rules**

<u>Option 1:</u>	Distance	Pace	Average Speed
Section A*	6km	Free	15kph Horses 14kph Ponies
Transfer	1km	Free	
Section B	9km	Free	14kph Horses 13kph Ponies

\*Alternative option to phase A, Controlled Warm-up

Please indicate which option will be used:

- Controlled Warm-p  
 Section A

**Indicate the number of obstacles in Section B (per category): 8 including water**

\*\*\*\*\*

**5. "CONES" - COMPETITION**

**This competition will be in accordance with FEI Driving Rules**

**Type of Competition**

*Fault Competition	<input checked="" type="checkbox"/>
Time Competition	<input type="checkbox"/>
Competition in two phases	<input type="checkbox"/>
Competition with Wining Round	<input type="checkbox"/>

\*The score from this round will always be used solely to decide the Final Classification in all Events.

Please describe special obstacles: A bridge may be included in the course

\*\*\*\*\*

## **X. FACILITIES OFFERED**

### **1. ATHLETES**

#### **Accommodation**

Hotel: N/A

Address:

Telephone:

At the expense of: The Organiser  or Athletes

Accommodated (bed and breakfast) from \_\_\_\_\_ to \_\_\_\_\_

#### **Meals**

At the expense of: The Organiser  or Athletes

Meals provided from \_\_\_\_\_ to \_\_\_\_\_

### **2. GROOMS**

#### **Accommodation**

Requests for accommodation must be sent with entries.

Accommodation will be at the cost of: Organiser  Athletes

from \_\_\_\_\_ to \_\_\_\_\_ .

#### **Meals**

At the expense of: The Organiser  or Athletes

Meals provided from \_\_\_\_\_ to \_\_\_\_\_ .

**NB. Organiser must provide proper sanitary conditions The showering facilities should be sufficient for both male and female grooms with hot and cold water. Shower facilities as well as restrooms should at all times be in a state of cleanliness.**

## **XI. LOGISTICAL/ADMINISTRATIVE/TECHNICAL CONDITIONS**

### **1. DRAW**

Time, date and location:

Wednesday 8th May, 1400hrs, Driving Office

### **2. COMPETITION ARENA(S)**

#### **DRESSAGE ARENA**

Length: 100 m

Width: 40 m

Type of Footing : Grass

#### **CONES ARENA**

Length: 110 m

Width: 70 m

Type of Footing : Grass



**8. ADVERTISING ON ATHLETES AND HORSES**

Advertising in Dressage and Cones Competition: The competitors are:  authorised  not authorised (*please indicate*) by the OC to display the logo of their personal sponsor on the carriage in accordance with art. 135 of the General Regulations and Art. 941.1.

Advertising in Marathon Competition: The competitors are:  authorised  not authorised (*please indicate*) by the OC to display the logo of their personal sponsor on the marathon carriage and on the back(s) of the groom(s) in accordance with art. 135 of the General Regulations and Art. 941.2.

The Chief Steward will check that the advertising on athletes and horses complies with these Articles.

**9. TICKETING**

Are you selling ticket for spectator to attend your event: Yes  No

Name of your ticketing provider: The Ticket Factory

Web address to buy ticket: www.rwhs.co.uk

**10. BETTING**

Betting will be authorised by the Organiser: Yes  No

**11. TRANSPORT REIMBURSEMENT HORSES/PONIES**

Transport expenses to be paid by:

The Organiser  at CAIO Team Competitors only will have their ferries paid by the OC from Calais/Dover return to include 4 persons. CAIO Individuals and CAI3\* H2 and P4 will cover their own travel and ferry crossings. per km.

The Athlete

**12. WELCOME**

The time and date of arrival of athletes, horses and their means of transport must be given to the Organiser in order to facilitate their arrival.

**13. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOW GROUNDS**

Walking distance

Organiser Shuttle Service

Public Transport  to be paid by the Organiser  / the Athlete

Taxi  to be paid by the Organiser  / the Athlete

If paid by Athlete approximate cost per round trip:

Other: Any flights must be to London Heathrow (LHR). We cannot provide pick ups from any other airport. Any flight collections must be given at least 48hrs notice.

**14. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS**

**Entry right to the stable area according to FEI Veterinary Regulations Articles 1008-1009.**

NUMBER OF ACCREDITED PERSONS:

Athlete: 1

Partner: 1

Groom: 4

Horse Owner: 2 two (2) accreditations per horse acc. to FEI-Passport

One groom per driver for Singles  
One groom per driver for Pairs  
Two grooms per driver for Four-in-Hands

## **15. LORRY / CARAVAN FACILITIES**

Lorry or caravan can be parked close to the stables: Yes  No

1 lorry, trailer and car and caravan can be parked near the stabling. All other vehicles will be parked elsewhere.

The OC will provide:

- Electricity for 1 x lorry and 1 x caravan per competitor
- Water
- Sanitary facilities

If you would like to park next to a friend please arrive with them. Spaces cannot be reserved. Extra caravans will be charged £150 each, parked separately. Extra cars charges £50 each, parked separately.

NO DOGS allowed within the lorry parking and stable compound.

## **16. SUSTAINABILITY**

"Please consider the environment when organising an FEI Event. Please find useful information on FEI Sustainability here:" <http://inside.fei.org/fei/your-role/organisers/handbook>



## **XII. VETERINARY MATTERS**

### **1. CUSTOMS FORMALITIES**

Contact details for Customs Formalities:

Name: Peden Bloodstock  
Address: Borough Court, Hartley Witney, Hants, RG27 8JA  
Telephone: +44 (0)1252 844042  
Email: shipping@peden.co.uk  
Opening hours: 0900hrs - 1700hrs

Peden Bloodstock will advise on and co-ordinate all import and re-export formalities if contacted a minimum of 10 days in advance of arrival.

With the impending Brexit decision, we are not yet in a position to advise on the import and re-export health or customs requirements which will be in force at that time however Peden Bloodstock will communicate all relevant information to all registered interested parties once legislation has been agreed. Please register your interest by sending an email to shipping@peden.co.uk

Peden Bloodstock will only arrange export documentation if requested to do so in advance.

All charges are to be settled directly with Peden Bloodstock by the rider or their representative prior to departure from the event.

Peden Bloodstock are able to offer competitive rates on the main ferry routes and Eurotunnel. Please contact us for further information.

### **2. HEALTH REQUIREMENTS**

#### **GENERAL**

In accordance with the FEI Code of Conduct for the Welfare of the horse it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

#### **ENTRY OF HORSES**

Required health tests and vaccinations  
Quarantine period:  
Specimen Import Licence applied:

For questions or problems, please contact your Government Veterinary Services.

#### **GENERAL**

In accordance with the FEI Code of Conduct it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

#### **ENTRY OF HORSES**

Please contact Peden Bloodstock Ltd as above.

### **3. NATIONAL REQUIREMENTS**

If applicable please provide:

Space for organiser to include details if necessary

### **4. PONIES**

FEI Veterinary Regulations, Chapter IX:

For all Pony Events, Ponies must be available for Pony Measurement if requested by the FEI.

### **5. INJURY SURVEILLANCE**

FEI Veterinary Regulations, Chapter VIII:

Horses participating in FEI Events are subject to injury surveillance protocols; and in the event of fatality, a post mortem examination.

## **6. TRANSPORT OF HORSES**

Horses must be fit to travel and be transported in suitable vehicles. Any government requirements for disease testing and control must be requested well in advance, to ensure that the horse is in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have the responsibility to comply with national legislation in both their country of origin and the host nation of the Event. Where necessary athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU

## **7. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE**

### **7.1 PASSPORTS. FEI General Regulations Article 137**

**For all issues relating to FEI Horse Passports/FEI Recognition Cards please contact your National Federation**

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events.

NB: Horses entered in CIMs in their country of residence are not required to have an FEI Passport or FEI Recognition Card but must be properly registered with the FEI and identifiable (GRs 137.2).

Athletes who do not present a Horse's Passport and/or Recognition Card, or one that is not correctly validated, or fail to meet other passport requirements will be **subject to Sanctions in accordance with Annex VI of the Veterinary Regulations** and may not be allowed to compete.

**NB** for Horses permanently resident in a Member State of the European Union: all Horses must have a national EU passport in compliance with EU Regulations to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

### **7.2 VACCINATIONS - EQUINE INFLUENZA. FEI Veterinary Regulations Article 1003**

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations and as summarised below.

<b>VACCINATION</b>	<b>PROTOCOL</b>	<b>ELIGIBILITY TO ENTER VENUE</b>
<b>Primary Course</b>	1 <sup>st</sup> Vaccination: day 0 2 <sup>nd</sup> Vaccination: day 21-92	May compete 7 days after the 2 <sup>nd</sup> Vaccination
<b>First Booster</b>	Within 7 months of the 2 <sup>nd</sup> vaccination of the Primary Course	May compete for 6 months +21 days after the 2 <sup>nd</sup> vaccination of the Primary Course Must not compete in the 7 days after receiving a vaccination
<b>Boosters</b>	<b>MINIMUM:</b> within one year of previous booster vaccination <b>IF COMPETING:</b> must be in the 6 months +21 days of the booster previous vaccination	Must have been vaccinated within 6 months +21 days before arriving at the Event Must not compete in the 7 days after receiving a vaccination

All FEI registered Horses intending to compete at FEI Events (including CIMs) must be vaccinated against Equine Influenza in accordance with these VRs. The exception being if the applicable domestic legislation prevents the use of Equine Influenza vaccines within the relevant territory.

### **7.3 EXAMINATION ON ARRIVAL. FEI Veterinary Regulations Article 1031**

On arrival at an Event venue all Horses must undergo an examination by a veterinarian to confirm their identification from their passport and micro-chip ID (where present), their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status concerning vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue.

### **7.4 HORSE INSPECTIONS. FEI Veterinary Regulations Articles 1034-1042**

All Horses will be assessed for their fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete by the Inspection Panel will not be permitted to compete.

### **7.5 LIMB SENSITIVITY EXAMINATION. FEI Veterinary Regulations Articles 1048-1053**

All Horses are subject to examination under the protocol for abnormal limb sensitivity throughout the period of an Event, including, but not limited to, between rounds and before the Jump Off. Horses may be examined once or on multiple occasions during the Period of an Event.

Horses may be selected for examination under the protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the examination or are subject to immediate disqualification. There is no obligation to examine any specific number of Horses at an Event.

## **8. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP). FEI Veterinary Regulations, Chapter VII**

### **8.1. SAMPLING. FEI VETERINARY REGULATIONS Chapter VII**

All horses competing at FEI Events may be subject to sampling for the presence of Prohibited Substances in accordance with the Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures. Refer to FEI Financial Charges for details of fees relating to Equine and Human Anti-Doping program (EADCMP), which OCs/NFs have the right to charge to the athlete (applicable for all FEI events worldwide).

### **8.2. ELECTIVE TESTING. FEI VETERINARY REGULATIONS ARTICLE 1058**

Elective Testing may be carried out prior to an Event to check for the presence of prohibited substances. Please refer to <https://inside.fei.org/fei/cleansport/horses> for information and details.

## **XIII. HUMAN ANTI-DOPING**

Athletes can be tested at any FEI Event, by the FEI or by other Anti-Doping Organisations with Testing jurisdiction. Organisers will have the responsibility to provide facilities and staff/volunteers to facilitate such Testing if requested by the FEI as outlined in article 22.3 of the FEIs' Anti-doping Rules for Human Athletes (ADRHA)

The ADRHA rules are published on the FEI's website at <http://inside.fei.org/content/anti-doping-rules>

## **XIV. ADDITIONAL INFORMATION**

### **1. INSURANCES AND NATIONAL REQUIREMENTS**

Equestrian sports involve inherent dangerous risks. To the greatest extent permitted by law, the FEI and the FEI Event Organiser shall NOT be liable for any damages relating to loss of property or injury of any kind to Athletes, Owners, Support Personnel or Horses at or in connection with an FEI Event and the FEI expressly excludes all such liability.

#### **1.1. ATHLETES, OWNERS AND SUPPORT PERSONNEL**

##### **1.1.1 Personal Accident and Health Insurance**

It is your responsibility as an Athlete/Owner/ Support Personnel to ensure that you have adequate personal accident insurance in place to cover your participation at FEI Events and in particular to insure against any personal injury or medical expenses arising from an accident, injury or illness which may occur at a FEI Event.

You should check with your National Federation to confirm if your National Federation's insurance policy (if any) covers personal accidents and/or illnesses which may occur when you are attending at/participating in FEI Events.

If your National Federation does not have a personal accident/health insurance policy or if the National Federation's insurance policy does not cover personal accident or health claims, then you should obtain your own personal accident and health insurance policy to cover your attendance/participation at FEI Events.

##### **1.1.2. Personal Property Insurance**

You should also ensure that you are insured against property loss, theft or damage which may occur at an FEI Event.

Again, the advice is to check with your National Federation to confirm if they have an insurance policy in place which would cover you in case of such property loss, theft or damage. If not, then you should obtain your own personal property insurance to cover such situations.

##### **1.1.3. Press Equipment**

Press equipment and other items left in the Press workroom, Press lockers, the Press Tribune or anywhere on the showgrounds are left entirely at the owner's risk. The Organising Committee does not accept any responsibility for any loss or damage to such equipment or items. Members of the Press are advised not to leave any equipment or personal items unattended.

## **1.2. ATHLETES AND OWNERS**

### **1.2.1 Third Party Liability Insurance**

As an Athlete/Owner you are personally responsible for damages to third parties caused by you, your employees, Support Personnel, your agents or your Horses. You are, therefore, strongly advised to take out third-party liability insurance providing full coverage in relation to FEI Events at home and abroad, and to keep the policy up to date.

The FEI and the Organiser will NOT be responsible for any damage caused to third parties by you, your employees, Support Personnel, your agents or your Horses.

### **1.2.2 Additional Liability Information**

1.2.3 It is a show rule that anyone mounted on a horse must wear a hard hat to the current standard.

**o  
r  
s  
e Insurance**

As an Owner you should ensure that your Horses are adequately insured against any injuries or illnesses they may sustain while participating at a FEI Event.

Space for organiser to include reference to National Laws when necessary

## **2. PROTESTS/APPEALS**

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent.

Protest and appeal forms are available on the FEI website.

Protests: <http://inside.fei.org/sites/default/files/FEI%20Protest%20Form.pdf>

Appeals: <http://inside.fei.org/sites/default/files/FEI%20Appeal%20Form.pdf>

## **3. DISPUTES**

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

## **4. MODIFICATION TO SCHEDULE**

In exceptional circumstances, together with the approval of Chefs d'Equipe, host NF delegate, if any, and Ground Jury, the Organiser may change the schedule in order to clarify any matter arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all athletes and officials as soon as possible and they must be reported to the FEI Secretary General by the Foreign Judge.

## **5. ADDITIONAL INFORMATION FROM THE ORGANISER**

Space for organiser to include reference to National Laws when necessary

**Minimum Age Limitation for Athletes and Grooms – Article 912:**

<b>Senior Classes</b>		<b>Athlete Minimum Age</b>
Horses Four-in-Hand		18 years
Horse Pairs		16 years
Horse Single		14 years
All Pony Classes		14 years
<b>Young Drivers Classes</b>		<b>Athlete Minimum Age</b>
Horses Four-in-Hand		18-21 years
Horse Pairs		16-21 years
Horse Single		16-21 years
All Pony Classes		16-21 years
<b>Juniors Classes</b>		<b>Athlete Minimum Age</b>
Horse Pairs		16-18 years
Horse Single		14-18 years
All Pony Classes		14-18 years
<b>Children Class</b>		<b>Athlete Minimum Age</b>
Single Pony		12-14 years
<b>Grooms</b>	<b>Minimum Age</b>	
All Classes	Athletes under the age of 18 years must be accompanied by a groom(s) of 18 years or older.  Athletes of 18 years and above must be accompanied by a groom(s) of 14 years or older.	
Children	The groom must be over 18 years old. The NF must ensure that the groom must be knowledgeable and experienced in Driving.	

**Minimum Age Limitation for Horses – Article 929:**

<b>Horses</b>	<b>Minimum Age</b>
CAI1*	5 years old or over
CAI2* and above	6 years old or over

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## **XV. ANNEXES**

### **1. FEI ENTRY SYSTEM**

Please fill the form below in order to provide you and the other members of your committee or your IT Providers access to the FEI Entry System.

**FEI ID<sup>1</sup>:** 10106633  
**Name\*:** Warner  
**First Name\*:** Sarah  
**E-Mail\*:** sarahmw@hpower.co.uk  
**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>  
**Events<sup>4</sup>:** CAI

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**FEI ID<sup>1</sup>:** 10111287  
**Name\*:** Timmer  
**First Name\*:** Cindy  
**E-Mail\*:** h2t@xs4all.nl  
**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>  
**Events<sup>4</sup>:** CAI

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**FEI ID<sup>1</sup>:** 10087069  
**Name\*:** Lienart  
**First Name\*:** Philippe  
**E-Mail\*:** philienart@gmail.com  
**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>  
**Events<sup>4</sup>:** CAI

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<sup>1</sup> If already have an FEI user account.

<sup>2</sup> Provides you the required access to manage entries and substitutions and download entries/lists.

<sup>3</sup> You are just able to consult and download the entries/lists.

<sup>4</sup> Leave the field blank if the user deals with the entries of all events in the show.

**\* Mandatory Fields**



## **2. RESULTS**

An online results interface is available to manage Driving results <http://forms.fei.org>

All results must be submitted to the FEI via this online platform or by uploading XML results file(s) directly on FEI Database. For additional information please browse to: <http://www.fei.org/fei/your-role/organisers/driving/results-forms>

In order to proceed with the results publication and for qualification purposes the FEI requires results to be uploaded within five days after the conclusion of the event.

Please note that as per Art. 109.6 (GR): Failure from OCs of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1'000.- per violation.

**All results must include FEI Passport Registration number of horses and FEI ID number of Riders.**

**THE APPENDIX IS PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST  
BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS  
UPON REQUEST**