

I. DENOMINATION OF THE EVENT

Venue : Valkenswaard
Dates : 29 May-2 June 2019 **NF:** NED

Indoor: **Outdoor:**

EVENT CATEGORIES:

Seniors:

CAI3*-H2
CAIO4*-H4 WcupQ (outdoor)

II. GENERAL CONDITIONS

- FEI Statutes, 24th edition, effective 20 November 2018
- FEI General Regulations, 23rd edition, effective 1st January 2009, updates effective 1st January 2019
- FEI Veterinary Regulations, 14th edition, effective 1 January 2018, updates effective 1st January 2019
- **The FEI Rules for Driving Events and its Annexes, 11th edition effective 1st January 2014, updates effective 1st January 2019**
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 2nd Edition, effective 1st January 2018, updates effective 1st January 2019
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based upon 2015 WADA Code, effective 1st January 2015
- All subsequent published revisions, the provisions of which will take precedence.

.....
THE ANNEXE(S) IS/ARE PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST

Approved by the FEI, Lausanne, on 26.02.2019



Signature:
Manuel Bandeira de Mello
FEI Director Endurance & Driving

NB: No modifications to the approved Schedule will be accepted less than two weeks prior to the event.

TABLE OF CONTENTS

I.	DENOMINATION OF THE EVENT	1
II.	GENERAL CONDITIONS	1
III.	THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE	3
IV.	GENERAL INFORMATION	4
1.	ORGANISER	4
2.	ORGANISING COMMITTEE	4
3.	EVENT DIRECTOR	4
V.	OFFICIALS	5
VI.	INVITATIONS	6
4.	GENERAL	6
5.	CAIO/CHAMPIONSHIPS	6
VII.	ENTRIES	7
1.	ENTRY DATES AND ENTRY FEES	7
2.	NO-SHOWS/LATE WITHDRAWALS:	8
3.	ADDITIONAL FEES/CHARGES BY ORGANISING COMMITTEE:	8
VIII.	TIMETABLE	9
IX.	COMPETITION DETAIL	9
1.	TYPE OF COMPETITIONS	9
2.	PRIZE MONEY	10
3.	"DRESSAGE" - COMPETITION	12
4.	"MARATHON" - COMPETITION	12
5.	"CONES" - COMPETITION	12
6.	"COMBINED MARATHON" - COMPETITION	Error! Bookmark not defined.
X.	FACILITIES OFFERED	13
1.	ATHLETES	13
2.	GROOMS	13
XI.	LOGISTICAL/ADMINISTRATIVE/TECHNICAL CONDITIONS	13
1.	DRAW	13
2.	COMPETITION ARENA(S)	13
3.	PRACTICE ARENA(S)	14
4.	STABLES	14
5.	TIMING DEVICE	14
6.	SCORING/TIMING PROVIDER	14
7.	PRIZE GIVING CEREMONY	14
8.	ADVERTISING ON ATHLETES AND HORSES	15
9.	TICKETING	15
10.	BETTING	15
11.	TRANSPORT REIMBURSEMENT HORSES/PONIES	15
12.	WELCOME	15
13.	LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOW GROUNDS	15
14.	ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS	15
15.	LORRY / CARAVAN FACILITIES	16
16.	SUSTAINABILITY	16
XII.	VETERINARY MATTERS	17
1.	CUSTOMS FORMALITIES	17
2.	HEALTH REQUIREMENTS	17
3.	NATIONAL REQUIREMENTS	17
4.	PONIES	17
5.	INJURY SURVEILLANCE	17
6.	TRANSPORT OF HORSES	18
7.	VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE	18
8.	EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME	19
XIII.	HUMAN ANTI-DOPING	20
XIV.	ADDITIONAL INFORMATION	20
1.	INSURANCES AND NATIONAL REQUIREMENTS	20
2.	PROTESTS/APPEALS	21
3.	DISPUTES	21
4.	MODIFICATION TO SCHEDULE	21
5.	ADDITIONAL INFORMATION FROM THE ORGANISER	22
XV.	ANNEXES	24
1.	FEI ENTRY SYSTEM	24
2.	RESULTS	25

III. THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and Athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.

The Long version of this Code can be obtained from the Fédération Equestre Internationale, HM King Hussein I Building, Chemin de la Joliette 8, 1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English. The Code is also available on the FEI's website: <http://inside.fei.org/>.

IV. GENERAL INFORMATION

1. ORGANISER

Name: Stichting Driving Valkenswaard
Address: Klein Schaft 5, 5556 VJ Borkel en Schaft (Valkenswaard)
Telephone: 0031 654 67 43 96
Email: cindy@drivingvalkenswaard.com
Website: www.drivingvalkenswaard.com

Contact Details Show Ground:

Address: Klein Schaft 5, 5556 VJ Borkel en Schaft (Valkenswaard)
Telephone: N/A
GPS Coordinates: 51.30211941982337, 5.4636575999999195

Accessibility details (directions by road, nearest airport / train station): Eindhoven train station, airports Eindhoven, Düsseldorf Weeze & Düsseldorf Intl & Amsterdam Schiphol

2. ORGANISING COMMITTEE

Honorary President:
President of the Event: Hugh Scott-Barrett
Show Secretary: Cindy Timmer
Press Officer: Ilse Staals

3. EVENT DIRECTOR

Name: Hugh Scott-Barrett
Address:
Telephone:
Mobile: 0044 7852 245 830
Email: hughscottbarrett@me.com

FEI APPROVED SCHEDULE

Valkenswaard (NED) 29.05-02.06.2019

V. OFFICIALS

Ref.	Panel	Function	FEI ID	Name	NF	Level	Email/mobile <i>*Compulsory</i>
1	Ground Jury	Ground Jury President	10052326	Joaquin Medina Garcia	ESP	4	joaquinmedinahipica@gmail.com 0034 636 31 91 52
		Ground Jury Member	10053067	Zsuzsanna Mihok	HUN	3	
		Ground Jury Member	10049315	Reiner Wannewetsch	GER	4	
		Ground Jury Member H2	10012701	Boots Wright	USA	3	
		Ground Jury Member H4	10049614	Anne Marie Turbé	FRA	4	
2	Foreign Judge	Foreign Judge	10051140	Andrew Counsell	GBR	4	Andrew.counsell@hotmail.com 0034 778 7544194
3	Technical Delegate	Technical Delegate	10049316	Philip Bateman	GBR	4	
4	Assistant Technical Delegate	Assistant Technical Delegate					
5	Course Designer	Course Designer	10052794	Jeroen Houterman	NED	4	houtermanklessens@hetnet.nl 0031 650 244615
6	Assistant Course Designer	Assistant Course Designer	10022965	Bruno Kempf	FRA	2	
7	Appeal Committee	Appeal Committee President					
8	Chief Steward	Chief Steward	10052705	Herbert Schöninger	AUT	3	h.schoeninger@a1.net 0043 664 5123473
9	Assistant Stewards	Assistant Steward	10094117	Peter van Kooij	NED	2	
		Assistant Steward	10029896	Gerard de Lange	NED	1	
		Assistant Steward	10066747	Andrea Webb	AUS	3	
		Assistant Steward	10166584	Koen Wilhelm	NED	1	
		Assistant Steward	10010800	Hans Zumbrink	NED	1	
10	FEI Veterinary Delegate	FEI Veterinary Delegate	10050632	André Aumann	BEL		Dierenarts.aumann@telenet.be 0032 478 542478
	FEI Veterinary Delegate or Veterinary Commission	Veterinary Commission President	10134632	Laura Oberlin	GER		info@tierarztpraxis-oberlin.de 0049 160 7815065
		Assistant FEI Delegate	10049450	Ben Horsmans	NED		
11	Veterinary Service Manager (VSM) Treating Veterinarian (PTV)	Veterinary Service Manager	10135696	Marnix Tesselaar	NED		Marnix@dierenkliniekdekempem.nl 0031 497 512100
		Permitted Treating Veterinarian	10135699	Linde Lohmann	NED		Linde@dierenkliniekdekempem.nl 0031 497 512100
12	Doctor / Medical Service	Doctor / Medical Service		Rode Kruis Valkenswaard	NED		evenementen.rkvw@tele2.nl 0031 648 498370
13	Farrier	Farrier		Richard Wijnen			0031 40 203 0561
14	NF Delegate	NF Delegate (if applicable)					

* **Compulsory**

In case there are several categories and officials are not the same, please complete an additional chart per category.
Please note that as of 01.01.2019, Article 995 of the FEI Driving Rules regarding the rotation of Officials applies.

VI. INVITATIONS

4. GENERAL

NFs invited (mandatory for CAI2* and above)	all. Expected nr: 70 competitors in total over 2 classes NF's: please indicate nations preference order per class who will be 1st, 2nd, 3rd and so on on the list. Additional competitors may be invited.
Number of home drivers	see above
Number of foreign drivers	see above
Number of horses/ponies per driver	3 per pair, 5 per team
Number of start per driver, per category	Athletes in all classes can only compete once

Competitors are invited by the Organizing Committee through their NF

5. CAIO/CHAMPIONSHIPS

Number of home drivers (Team)	all. Expected nr: 70 competitors in total over 2 classes NF's: please indicate nations preference order per class who will be 1st, 2nd, 3rd and so on on the list. Additional competitors may be invited.
Number of foreign drivers (Team)	see above
Number of horses/ponies per driver + one reserve horse per Team	3 per pair, 5 per team
Number of Foreign Individual driver	see above
Number of Home Individual driver	see above

VII. ENTRIES

IMPORTANT

- Entries must be made through the FEI Entry System for all categories of this event (<https://entry.fei.org>)
- Additional documentation can be found at: <http://inside.fei.org/fei/your-role/nfs/entry-system-driving>
- All Athletes and Horses participating in any International competition must be registered with the FEI.
- Athletes and/or Horses present at the Event without having been entered through the FEI's Online Entry System will automatically be disqualified unless compelling circumstances warrant otherwise.

1. ENTRY DATES AND ENTRY FEES

Deadlines for Entries

Entries have to be in accordance with article 916 of the Driving rules and 116 of the General regulations

Definite entries:	26 April 2019 NF's: please put the number of boxes to reserve in the remarks field!
Last date for substitutions: (one hour prior the Horse Inspection) <i>Substitutions have to be in accordance with article 946.1.1 of the Driving rules</i>	Date :Wednesday 29 May Time :11.00

LIST OF COMPULSORY FEES:

Entry Fee per Turnout	
Pairs	<p>€180 (0% VAT) for competitors who have not competed at CAI Valkenswaard in 2017 or 2018</p> <p>€165 (0% VAT) for competitors who have competed at CAI Valkenswaard 2018</p> <p>€150 (0% VAT) for competitors who have competed at minimum 2 consecutive previous editions of CAI Valkenswaard</p>
Four-in-hand	<p>€180 (0% VAT) for competitors who have not competed at CAI Valkenswaard in 2017 or 2018</p> <p>€165 (0% VAT) for competitors who have competed at CAI Valkenswaard 2018</p> <p>€150 (0% VAT) for competitors who have competed at minimum 2 consecutive previous editions of CAI Valkenswaard</p>
• Stabling fee per horse/pony	<p>€100 per box incl. first bedding (straw) (incl. 21% VAT)</p> <p>own stabling H2: €150 per Competitor.(incl. 9% VAT)</p> <p>own stabling H4: not allowed (CAIO)</p>

VAT:	9 or 21%
-------------	-----------------

• EADCMP Fee:	<input type="checkbox"/> Included in entry fee
	<input checked="" type="checkbox"/> Not included in entry fee
<i>Lower Level Events (CIMs)</i> <i>(For definition of CIMs see Appendix E of the FEI General Regulations)</i>	<i>CHF 18 for Driving per turnout per event</i>
<i>Higher Level Events</i> <i>(All other events not defined as CIMs)</i>	<i>CHF 25 for Driving per turnout per event</i>
Details entry procedure fee / Payment:	
all competitors will receive an invoice after 26 April 2019 with the exact amount to be paid and the bank details of the OC	

2. NO-SHOWS/LATE WITHDRAWALS:

NB: In the case of withdrawals after the date of definite entries or no-shows the athlete or the respective NF will be held liable to reimburse the OC for the actual financial loss incurred by the OC (i.e. stabling and hotel expenses) as a result of the late withdrawal or no-show.

Refund procedure:

Cancellations of entries made before 26 April 2019: no penalty.
 Cancellations of entries made after 26 April 2019: the fee for the amount of boxes reserved, the entry fee and the accommodation fee will be charged to the National Federation.

3. ADDITIONAL FEES/CHARGES BY ORGANISING COMMITTEE:

All other fees must be listed hereunder with the details of the amounts to be charged and approved by the FEI. Only fees approved by the FEI and listed in the approved schedule can be charged by the Organiser.

Electricity for boxes (upon request): € 30 per Competitor
 Manure disposal (maximum € 40 per horse per Event): If you need health
 Health/customs-related documents for Horses if applicable: day price
 certificates, please inform us before 15th May 2019 day price
 Hay: day price
 Straw: day price
 Shavings: EADCMP fee: € 25 per
 Other (please specify): (0% VAT)
 turnout
 Accommodation fee: € 150 per truck (incl.
 9% VAT)

Lorry/Caravan:

Power supply: provided by the OC Not provided by the OC Price:
 Water supply: provided by the OC Not provided by the OC Price:
 Sanitary facilities: provided by the OC Not provided by the OC Price:
 Catering facilities: provided by the OC Not provided by the OC Price:

All aforementioned amounts are including VAT

VAT number of the Organiser	NL855789049B01
-----------------------------	----------------

VIII. TIMETABLE

(to be provided per category/level if multiple events)

	Day	Date	Time
• Opening of stables	Tuesday	28 May	09.00
• 1 st Horse Inspection: <i>All horses taking part at this event must be present during the first horse inspection, unless unable to do so due to "force majeure"</i>	Wednesday	29 May	12.00
• First Chefs d'Equipe Meeting & Draw	Wednesday	29 May	16.00
• Declaration of Starters	Wednesday	29 May	Following the H.I.
• Dressage competition H2	Thursday	30 May	10.00
• Dressage competition H4	Friday	31 May	10.00
• Marathon	Saturday	1 June	10.00
• Cones competition	Sunday	2 June	10.00

IX. COMPETITION DETAIL

1. TYPE OF COMPETITIONS

International Competitions must not start before 8:00 and should not finish after 23:00 unless otherwise approved by the FEI.

CAI3*	Format 1	Format 2
Please check the box	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Day 1	Dressage	Dressage
Day 2	Marathon	Cones
Day 3	Cones	Marathon

CAIO4*	Format 1	Format 2
Please check the box	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Day 1	Dressage	Dressage
Day 2	Marathon	Cones
Day 3	Cones	Marathon

2. PRIZE MONEY

TOTAL PRIZE MONEY	EUR
CAIO4*-H4	10.500
CAI3*-H2	5.500

Breakdown of prize money – Dressage Competition

PRIZE MONEY		EUR				
CAIO4*-H4		2.000				
CAI3*-H2		1.200				
Class	1st place	2nd place	3rd place	4th place	5th place	Others
CAIO4*-H4	550	425	350	300	200	6: 175
CAI3*-H2	275	225	175	150	125	6: 100 7: 75 8: 75

Breakdown of prize money – Marathon Competition

PRIZE MONEY		EUR				
CAIO4*-H4		2.000				
CAI3*-H2		1.200				
Class	1st place	2nd place	3rd place	4th place	5th place	Others
CAIO4*-H4	550	425	350	300	200	6: 175
CAI3*-H2	275	225	175	150	125	6: 100 7: 75 8: 75

Breakdown of prize money – Cones Competition

PRIZE MONEY		EUR				
CAIO4*-H4		2.000				
CAI3*-H2		1.200				
Class	1st place	2nd place	3rd place	4th place	5th place	Others
CAIO4*-H4	550	425	350	300	200	175
CAI3*-H2	275	225	175	150	125	6: 100 7: 75 8: 75

Breakdown of prize money – Combined Competition

PRIZE MONEY		EUR				
CAIO4*-H4 indiv.		2.500				
CAIO4*-H4 teams		2.000				
CAI3*-H2		1.900				
Class	1st place	2nd place	3rd place	4th place	5th place	Others
CAIO4*-H4	650	525	450	300	200	6: 175 7: 100 8: 100
CAI3*-H2	400	350	300	250	200	6: 150 7: 125 8: 125
TEAMS CAIO4*-H4	650	525	375	275	175	

GENERAL CLASSIFICATION AT THE END OF THE COMPETITIONS

Leading athlete award –	(Prize description and value)
Best foreign athlete -	(Prize description and value)
Best home athlete –	(Prize description and value)
Team awards –	(Prize description and value)

PRIZE - CLASSIFICATION

The value of the 1st prize must not exceed 1/3 of the total prize money distributed for the competition. The minimum number of prizes offered for each competition must be allocated on the basis of one prize for every commenced four Athletes, with a minimum of five prizes.

Applicable government tax to be deducted from Prize Money: _____%

DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS:

Full details of any deductions from prize money must be outlined in the schedule. This includes government taxes. If it is necessary for Organisers to deduct such taxes, they must provide participants with an official form indicating the amount of tax deducted.

The tax form must be provided to the athletes upon arrival and returned to the Organiser prior to departing.

Space for organiser to include details if necessary

IMPORTANT

The total amount of prize money shown for each Competition in the schedule must be distributed. (FEI General Regulations articles 127 and 128)

3. "DRESSAGE" - COMPETITION

This competition will be in accordance with FEI Driving Rules

Dressage Test:

Event	Dressage Test
CAI3*-H2	Test 3*B HP2
CAIO4*-H4	Test 3* B HP4

4. "MARATHON" - COMPETITION

This competition will be in accordance with FEI Driving Rules

Option 1:	Distance	Pace	Average Speed
Section A*	approx. 6500 m	Free	15 km/h
Transfer	approx. 1000 m	Free	
Section B	approx. 8500 m	Free	14 km/h

*Alternative option to phase A, Controlled Warm-up

Please indicate which option will be used:

- Controlled Warm-p
 Section A

Indicate the number of obstacles in Section B (per category): 8

5. "CONES" - COMPETITION

This competition will be in accordance with FEI Driving Rules

Type of Competition

*Fault Competition	<input checked="" type="checkbox"/>
Time Competition	<input type="checkbox"/>
Competition in two phases	<input type="checkbox"/>
Competition with Wining Round	<input type="checkbox"/>

*The score from this round will always be used solely to decide the Final Classification in all Events.

Please describe special obstacles: The cones course may include a bridge

X. FACILITIES OFFERED

1. ATHLETES

Accommodation

Hotel: Hotel de Valk

Address: Frans van Beststraat 1, 5554 EA Valkenswaard

Telephone: www.hoteldevalk.nl

At the expense of: The Organiser or Athletes

Accommodated (bed and breakfast) from _____ to _____

Meals

At the expense of: The Organiser or Athletes

Meals provided from _____ to _____

2. GROOMS

Accommodation

Requests for accommodation must be sent with entries.

Accommodation will be at the cost of: Organiser Athletes

from _____ to _____ .

Meals

At the expense of: The Organiser or Athletes

Meals provided from _____ to _____ .

NB. Organiser must provide proper sanitary conditions The showering facilities should be sufficient for both male and female grooms with hot and cold water. Shower facilities as well as restrooms should at all times be in a state of cleanliness.

XI. LOGISTICAL/ADMINISTRATIVE/TECHNICAL CONDITIONS

1. DRAW

Time, date and location: following the HI on Wednesday 29 May, approx. 16.00 hrs.
Location: TBC

2. COMPETITION ARENA(S)

DRESSAGE ARENA

Length: 100 m

Width: 40 m

Type of Footing : grass

CONES ARENA

Length: 120 m

Width: 70 m

Type of Footing : grass

3. PRACTICE ARENA(S)

DRESSAGE ARENA

Length: 100 m

Width: 40 m

Type of Footing : grass

CONES ARENA

Length: 120 m

Width: 70 m

Type of Footing : grass

4. STABLES

Size of boxes

3 m x 3 m

(minimum 3m x 3m+20% 3m x 4m)

Space for organiser to include details if necessary

5. TIMING DEVICE

Name of Manufacturer: Time Scoring by Daan Peters

Model:

FEI Report number:

6. SCORING/TIMING PROVIDER

Name of the Company:

Name contact person: Daniel Horváth

Contact email: dani.horvath22@gmail.com

The FEI may require to be provided with real time results data feed of your events according to FEI requirements; in this case you and your provider will be informed accordingly.

7. PRIZE GIVING CEREMONY

The owner(s) of the winning horse(s)/pony(ies) is/are invited to the prize giving ceremony:

Yes No

The number of athletes required to present themselves for the prize-giving ceremony of each competition is TBC on site.

8. ADVERTISING ON ATHLETES AND HORSES

Advertising in Dressage and Cones Competition: The competitors are: authorised not authorised (*please indicate*) by the OC to display the logo of their personal sponsor on the carriage in accordance with art. 135 of the General Regulations and Art. 941.1.

Advertising in Marathon Competition: The competitors are: authorised not authorised (*please indicate*) by the OC to display the logo of their personal sponsor on the marathon carriage and on the back(s) of the groom(s) in accordance with art. 135 of the General Regulations and Art. 941.2.

The Chief Steward will check that the advertising on athletes and horses complies with these Articles.

9. TICKETING

Are you selling ticket for spectator to attend your event: Yes No

Name of your ticketing provider:

Web address to buy ticket:

10. BETTING

Betting will be authorised by the Organiser: Yes No

11. TRANSPORT REIMBURSEMENT HORSES/PONIES

Transport expenses to be paid by:

The Organiser at _____ per km.

The Athlete

12. WELCOME

The time and date of arrival of athletes, horses and their means of transport must be given to the Organiser in order to facilitate their arrival.

13. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOW GROUNDS

Walking distance

Organiser Shuttle Service

Public Transport to be paid by the Organiser / the Athlete

Taxi to be paid by the Organiser / the Athlete

If paid by Athlete approximate cost per round trip:

Other: NOT APPLICABLE

14. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS

**Entry right to the stable area according to FEI Veterinary Regulations
Articles 1008-1009.**

NUMBER OF ACCREDITED PERSONS:

Athlete: 1

Partner: 1

Groom: 4

Horse Owner: incl. in the above two (2) accreditations per horse acc. to FEI-Passport

One groom per driver for Singles
One groom per driver for Pairs
Two grooms per driver for Four-in-Hands

15.LORRY / CARAVAN FACILITIES

Lorry or caravan can be parked close to the stables: Yes No

Square for OC to include additional details if necessary

16.SUSTAINABILITY

“Please consider the environment when organising an FEI Event. Please find useful information on FEI Sustainability here:” <http://inside.fei.org/fei/your-role/organisers/handbook>

XII. VETERINARY MATTERS

1. CUSTOMS FORMALITIES

Contact details for Customs Formalities:

Name:
Address:
Telephone:
Email:
Opening hours:

Space for organiser to include details if necessary

2. HEALTH REQUIREMENTS

GENERAL

In accordance with the FEI Code of Conduct for the Welfare of the horse it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

ENTRY OF HORSES

Required health tests and vaccinations
Quarantine period:
Specimen Import Licence applied:

For questions or problems, please contact your Government Veterinary Services.

Space for organiser to include details if necessary

3. NATIONAL REQUIREMENTS

If applicable please provide:

Space for organiser to include details if necessary

4. PONIES

FEI Veterinary Regulations, Chapter IX:

For all Pony Events, Ponies must be available for Pony Measurement if requested by the FEI.

5. INJURY SURVEILLANCE

FEI Veterinary Regulations, Chapter VIII:

Horses participating in FEI Events are subject to injury surveillance protocols; and in the event of fatality, a post mortem examination.

6. TRANSPORT OF HORSES

Horses must be fit to travel and be transported in suitable vehicles. Any government requirements for disease testing and control must be requested well in advance, to ensure that the horse is in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have the responsibility to comply with national legislation in both their country of origin and the host nation of the Event. Where necessary athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU

7. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE

7.1 PASSPORTS. FEI General Regulations Article 137

For all issues relating to FEI Horse Passports/FEI Recognition Cards please contact your National Federation

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events.

NB: Horses entered in CIMs in their country of residence are not required to have an FEI Passport or FEI Recognition Card but must be properly registered with the FEI and identifiable (GRs 137.2).

Athletes who do not present a Horse's Passport and/or Recognition Card, or one that is not correctly validated, or fail to meet other passport requirements will be **subject to Sanctions in accordance with Annex VI of the Veterinary Regulations** and may not be allowed to compete.

NB for Horses permanently resident in a Member State of the European Union: all Horses must have a national EU passport in compliance with EU Regulations to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

7.2 VACCINATIONS - EQUINE INFLUENZA. FEI Veterinary Regulations Article 1003

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations and as summarised below.

VACCINATION	PROTOCOL	ELIGIBILITY TO ENTER VENUE
Primary Course	1 st Vaccination: day 0 2 nd Vaccination: day 21-92	May compete 7 days after the 2 nd Vaccination
First Booster	Within 7 months of the 2 nd vaccination of the Primary Course	May compete for 6 months +21 days after the 2 nd vaccination of the Primary Course Must not compete in the 7 days after receiving a vaccination
Boosters	MINIMUM: within one year of previous booster vaccination IF COMPETING: must be in the 6 months +21 days of the booster previous vaccination	Must have been vaccinated within 6 months +21 days before arriving at the Event Must not compete in the 7 days after receiving a vaccination

All FEI registered Horses intending to compete at FEI Events (including CIMs) must be vaccinated against Equine Influenza in accordance with these VRs. The exception being if the applicable domestic legislation prevents the use of Equine Influenza vaccines within the relevant territory.

7.3 EXAMINATION ON ARRIVAL. FEI Veterinary Regulations Article 1031

On arrival at an Event venue all Horses must undergo an examination by a veterinarian to confirm their identification from their passport and micro-chip ID (where present), their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status concerning vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue.

7.4 HORSE INSPECTIONS. FEI Veterinary Regulations Articles 1034-1042

All Horses will be assessed for their fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete by the Inspection Panel will not be permitted to compete.

7.5 LIMB SENSITIVITY EXAMINATION. FEI Veterinary Regulations Articles 1048-1053

All Horses are subject to examination under the protocol for abnormal limb sensitivity throughout the period of an Event, including, but not limited to, between rounds and before the Jump Off. Horses may be examined once or on multiple occasions during the Period of an Event.

Horses may be selected for examination under the protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the examination or are subject to immediate disqualification. There is no obligation to examine any specific number of Horses at an Event.

8. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP). FEI Veterinary Regulations, Chapter VII

8.1. SAMPLING. FEI VETERINARY REGULATIONS Chapter VII

All horses competing at FEI Events may be subject to sampling for the presence of Prohibited Substances in accordance with the Anti-Doping and Controlled Medication Regulations (EADCMPs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures. Refer to FEI Financial Charges for details of fees relating to Equine and Human Anti-Doping program (EADCMP), which OCs/NFs have the right to charge to the athlete (applicable for all FEI events worldwide).

8.2. ELECTIVE TESTING. FEI VETERINARY REGULATIONS ARTICLE 1058

Elective Testing may be carried out prior to an Event to check for the presence of prohibited substances. Please refer to <https://inside.fei.org/fei/cleansport/horses> for information and details.

XIII. HUMAN ANTI-DOPING

Athletes can be tested at any FEI Event, by the FEI or by other Anti-Doping Organisations with Testing jurisdiction. Organisers will have the responsibility to provide facilities and staff/volunteers to facilitate such Testing if requested by the FEI as outlined in article 22.3 of the FEIs' Anti-doping Rules for Human Athletes (ADRHA)

The ADRHA rules are published on the FEI's website at <http://inside.fei.org/content/anti-doping-rules>

XIV. ADDITIONAL INFORMATION

1. INSURANCES AND NATIONAL REQUIREMENTS

Equestrian sports involve inherent dangerous risks. To the greatest extent permitted by law, the FEI and the FEI Event Organiser shall NOT be liable for any damages relating to loss of property or injury of any kind to Athletes, Owners, Support Personnel or Horses at or in connection with an FEI Event and the FEI expressly excludes all such liability.

1.1. ATHLETES, OWNERS AND SUPPORT PERSONNEL

1.1.1 Personal Accident and Health Insurance

It is your responsibility as an Athlete/Owner/ Support Personnel to ensure that you have adequate personal accident insurance in place to cover your participation at FEI Events and in particular to insure against any personal injury or medical expenses arising from an accident, injury or illness which may occur at a FEI Event.

You should check with your National Federation to confirm if your National Federation's insurance policy (if any) covers personal accidents and/or illnesses which may occur when you are attending at/participating in FEI Events.

If your National Federation does not have a personal accident/health insurance policy or if the National Federation's insurance policy does not cover personal accident or health claims, then you should obtain your own personal accident and health insurance policy to cover your attendance/participation at FEI Events.

1.1.2. Personal Property Insurance

You should also ensure that you are insured against property loss, theft or damage which may occur at an FEI Event.

Again, the advice is to check with your National Federation to confirm if they have an insurance policy in place which would cover you in case of such property loss, theft or damage. If not, then you should obtain your own personal property insurance to cover such situations.

1.1.3. Press Equipment

Press equipment and other items left in the Press workroom, Press lockers, the Press Tribune or anywhere on the showgrounds are left entirely at the owner's risk. The Organising Committee does not accept any responsibility for any loss or damage to such equipment or items. Members of the Press are advised not to leave any equipment or personal items unattended.

1.2. ATHLETES AND OWNERS

1.2.1 Third Party Liability Insurance

As an Athlete/Owner you are personally responsible for damages to third parties caused by you, your employees, Support Personnel, your agents or your Horses. You are, therefore, strongly advised to take out third-party liability insurance providing full coverage in relation to FEI Events at home and abroad, and to keep the policy up to date.

The FEI and the Organiser will NOT be responsible for any damage caused to third parties by you, your employees, Support Personnel, your agents or your Horses.

1.2.2 Additional Liability Information

1.2.3 **Additional Liability Insurance**
Square for OC to include reference to National Laws when necessary

As an Owner you should ensure that your Horses are adequately insured against any injuries or illnesses they may sustain while participating at a FEI Event.

Space for organiser to include reference to National Laws when necessary

2. PROTESTS/APPEALS

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent.

Protest and appeal forms are available on the FEI website.

Protests: <http://inside.fei.org/sites/default/files/FEI%20Protest%20Form.pdf>

Appeals: <http://inside.fei.org/sites/default/files/FEI%20Appeal%20Form.pdf>

3. DISPUTES

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

4. MODIFICATION TO SCHEDULE

In exceptional circumstances, together with the approval of Chefs d'Equipe, host NF delegate, if any, and Ground Jury, the Organiser may change the schedule in order to clarify any matter arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all athletes and officials as soon as possible and they must be reported to the FEI Secretary General by the Foreign Judge.

5. ADDITIONAL INFORMATION FROM THE ORGANISER

Dogs are not allowed in the Stable area. In all other areas, all dogs must be leashed and affixed to a human or stationary object.

Violation of this rule will incur a fine of CHF 100 per offence and, in case of a repeated offence at the Event, may lead to exclusion from the Venue.

By entering this competition, the Athlete automatically agrees with the publication of photos in which the Athlete and/or his/her grooms are pictured, unless specifically requested otherwise by the Athlete in writing upon the definite entry date.

- National Rules
- Dogs
- Vehicles

Minimum Age Limitation for Athletes and Grooms – Article 912:

Senior Classes		Athlete Minimum Age
Horses Four-in-Hand		18 years
Horse Pairs		16 years
Horse Single		14 years
All Pony Classes		14 years
Young Drivers Classes		Athlete Minimum Age
Horses Four-in-Hand		18-21 years
Horse Pairs		16-21 years
Horse Single		16-21 years
All Pony Classes		16-21 years
Juniors Classes		Athlete Minimum Age
Horse Pairs		16-18 years
Horse Single		14-18 years
All Pony Classes		14-18 years
Children Class		Athlete Minimum Age
Single Pony		12-14 years
Grooms	Minimum Age	
All Classes	Athletes under the age of 18 years must be accompanied by a groom(s) of 18 years or older. Athletes of 18 years and above must be accompanied by a groom(s) of 14 years or older.	
Children	The groom must be over 18 years old. The NF must ensure that the groom must be knowledgeable and experienced in Driving.	

Minimum Age Limitation for Horses – Article 929:

Horses	Minimum Age
CAI1*	5 years old or over
CAI2* and above	6 years old or over

XV. ANNEXES

1. FEI ENTRY SYSTEM

Please fill the form below in order to provide you and the other members of your committee or your IT Providers access to the FEI Entry System.

FEI ID¹: 10111287
Name*: Timmer
First Name*: Cindy
E-Mail*: h2t@xs4all.nl
Access Rights*: Admin² Consult³

Events⁴:

FEI ID¹: 10115836
Name*: Horváth
First Name*: Daniel
E-Mail*: dani.horvath22@gmail.com
Access Rights*: Admin² Consult³

Events⁴:

FEI ID¹: 10052794
Name*: Houterman
First Name*: Jeroen
E-Mail*: houtermanklessens@hetnet.nl
Access Rights*: Admin² Consult³

Events⁴:

¹ If already have an FEI user account.

² Provides you the required access to manage entries and substitutions and download entries/lists.

³ You are just able to consult and download the entries/lists.

⁴ Leave the field blank if the user deals with the entries of all events in the show.

* **Mandatory Fields**

2. RESULTS

An online results interface is available to manage Driving results <http://forms.fei.org>

All results must be submitted to the FEI via this online platform or by uploading XML results file(s) directly on FEI Database. For additional information please browse to: <http://www.fei.org/fei/your-role/organisers/driving/results-forms>

In order to proceed with the results publication and for qualification purposes the FEI requires results to be uploaded within five days after the conclusion of the event.

Please note that as per Art. 109.6 (GR): Failure from OCs of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1'000.- per violation.

All results must include FEI Passport Registration number of horses and FEI ID number of Riders.

**THE APPENDIX IS PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST
BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS
UPON REQUEST**