

**I. DENOMINATION OF THE EVENT**

**Venue :** Riesenbeck  
"Deutsches Fahrderby (German Driving Derby)  
**Dates :** 20/06/2019 - 23/06/2019 **NF:** Germany

**Indoor:**  **Outdoor:**

**EVENT CATEGORIES:**

**Seniors:**

**CAI3\*-H4 WcupQ (outdoor)**

**II. GENERAL CONDITIONS**

- FEI Statutes, 24<sup>th</sup> edition, effective 20 November 2018
- FEI General Regulations, 23<sup>rd</sup> edition, effective 1<sup>st</sup> January 2009, updates effective 1<sup>st</sup> January 2019
- FEI Veterinary Regulations, 14<sup>th</sup> edition, effective 1 January 2018, updates effective 1<sup>st</sup> January 2019
- **The FEI Rules for Driving Events and its Annexes, 11<sup>th</sup> edition effective 1<sup>st</sup> January 2014, updates effective 1<sup>st</sup> January 2019**
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 2<sup>nd</sup> Edition, effective 1<sup>st</sup> January 2018, updates effective 1<sup>st</sup> January 2019
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based upon 2015 WADA Code, effective 1<sup>st</sup> January 2015
- All subsequent published revisions, the provisions of which will take precedence.

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**THE ANNEXE(S) IS/ARE PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST**

Approved by the FEI, Lausanne, on 28/03/2019

Signature:



Manuel Bandeira de Mello  
FEI Director Endurance & Driving

**NB: No modifications to the approved Schedule will be accepted less than two weeks prior to the event.**

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### **III. THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE**

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and Athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.

The Long version of this Code can be obtained from the Fédération Equestre Internationale, HM King Hussein I Building, Chemin de la Joliette 8, 1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English. The Code is also available on the FEI's website: <http://inside.fei.org/>.

## **IV. GENERAL INFORMATION**

### **1. ORGANISER**

Name: ZRFV Riesenbeck e.V. in cooperation  
with Riesenbeck International GmbH  
Address: Surenburg 20, D-48477 Hörstel-Riesenbeck  
Telephone: +49 (0)5454 - 90589700  
Fax: +49 (0)5454 - 90589717  
Email: showoffice@riesenbeck-international.com  
Website: www.riesenbeck-international.com

#### Contact Details Show Ground:

Address: Surenburg 20, D-48477 Hörstel-Riesenbeck  
Telephone: +49 (0)5454 - 90589700  
GPS Coordinates: Latitude: 52.17078 / Longitude: 7.35509

#### Accessibility Details:

Arrival by road: taking motorway A30, exit Hörstel-Riesenbeck or  
taking motorway A1, exit Greven  
Arrival by train: main train station Rheine  
Arrival by plane: airport Münster-Osnabrück (FMO – approx. 15 km)

### **2. ORGANISING COMMITTEE**

Honorary President: ./.  
President of the Event: Dr Philipp Freiherr Heereman, Ludger Beerbaum  
Show Secretary: Gunda Reimers, Katharina Wieneke  
Press Officer: Susanne Strübel

### **3. EVENT DIRECTOR**

Name: Karsten Lütteken  
Address: Riesenbeck International GmbH  
Surenburg 20, D-48477 Hörstel-Riesenbeck  
Telephone: +49 (0)5454 90589700  
Fax: +49 (0)5454 90589717  
Email: luetteken@riesenbeck-international.com

**FEI APPROVED SCHEDULE**  
**Riesenbeck (GER) 20-23.06.2019**

**V. OFFICIALS**

Ref.	Panel	Function	FEI ID	Name	NF	Level	Email/mobile
1	Ground Jury	Ground Jury President	10052878	Dr. Klaus Christ	GER	4	<a href="mailto:klauschrist@t-online.de">klauschrist@t-online.de</a> +49 8221 2744224
		Ground Jury Member	10052340	Pia Skar	DEN	4	<a href="mailto:pia@bettegaarden.dk">pia@bettegaarden.dk</a>
		Ground Jury Member	10071344	Elimar Thunert	GER	3	+49 171 1994898
		Ground Jury Member	10052326	Joaquin Medina Garcia	ESP	4	<a href="mailto:joaquinmedinahipica@gmail.com">joaquinmedinahipica@gmail.com</a>
2	Foreign Judge	Foreign Judge	10005976	Mark Wentein	BEL	4	<a href="mailto:wentein@hippo.be">wentein@hippo.be</a>
3	Technical Delegate	Technical Delegate	10052794	Jeroen Houterman	NED	4	<a href="mailto:houtermanklessens@hetnet.nl">houtermanklessens@hetnet.nl</a>
4	Assistant Technical Delegate	Assistant Technical Delegate		Josef Heisterkamp	GER	nat.	
5	Course Designer	Course Designer	10069125	Paul Assmann	GER	3	<a href="mailto:PaAssm@t-online.de">PaAssm@t-online.de</a> +49 170 5117238
6	Assistant Course Designer	Assistant Course Designer		Rainer Doth	GER	nat.	
7	Appeal Committee	Appeal Committee		N/A			
8	Chief Steward	Chief Steward	10052323	Leen Devaere	BEL	3	<a href="mailto:Leen.devaere@police.belgium.eu">Leen.devaere@police.belgium.eu</a> +32 474237666
9	Assistant Stewards	Assistant Steward	10053615	Uwe Damm	GER	2	<a href="mailto:Damm-Haschmann@t-online.de">Damm-Haschmann@t-online.de</a>
		Assistant Steward	10050803	Martin Röske	GER	3	<a href="mailto:Martin.roeske@web.de">Martin.roeske@web.de</a>
		Assistant Steward	10060795	Jutta Brinkmann	GER	nat.	<a href="mailto:Sani-brinkmann@t-online.de">Sani-brinkmann@t-online.de</a>
		Assistant Steward	10010800	Hans Zumbrink	NED	1	
10	FEI Veterinary Delegate	FEI Veterinary Delegate	10049627	Dr Gerit Matthesen	GER		<a href="mailto:Dr.matthesen@t-online.de">Dr.matthesen@t-online.de</a> +49 1726962612
		Assistant FEI Delegate	10082292	Dr. Bernadette Unkrüer	GER		<a href="mailto:unkrueer@tierklinik-telgte.com">unkrueer@tierklinik-telgte.com</a> +49 160 8856792
11	Veterinary Service Manager (VSM) / Treating Veterinarian	Veterinary Service Manager / FEI Permitted Treating Veterinarian	10117993	Dr. Stefan Krümpel	GER		<a href="mailto:info@pferdepraxis-ems.de">info@pferdepraxis-ems.de</a> +49 1607817097
12	Doctor / Medical Service	Doctor / Medical Service		Deutsches Rotes Kreuz, Kevin Stockel	GER		+49 151 50629829
13	Farrier	Farrier		Lisa Hansen	GER		<a href="mailto:lisa@familyhansen.de">lisa@familyhansen.de</a> +49 15114162033
14	NF Delegate	NF Delegate		Dr. Klaus Christ	GER		<a href="mailto:klauschrist@t-online.de">klauschrist@t-online.de</a> +49 8221 2744224

**VI. INVITATIONS**

**1. GENERAL**

NFs invited	All NFs affiliated to the FEI
Number of home drivers	approx. 20
Number of foreign drivers	./.
Number of horses/ponies per driver	5 (Art. 916.1.2)
Number of start per driver, per category	1

**Athletes are invited by the Organizing Committee through their NF**

German Athletes:  
 Acc. to a special handicap agreed upon with NF GER; however "Minimum Eligibility Requirements" (see Driving Rules Art. 913) have to be adhered to.

Foreign Athletes:  
 Foreign Athletes, must be qualified acc. to "Minimum Eligibility Requirements" (see Driving Rules Art. 913).

**VII. ENTRIES**

**IMPORTANT**

- Entries must be made through the FEI Entry System for all categories of this event (<https://entry.fei.org>)
- Additional documentation can be found at: <http://inside.fei.org/fei/your-role/nfs/entry-system-driving>
- All Athletes and Horses participating in any International competition must be registered with the FEI.
- Athletes and/or Horses present at the Event without having been entered through the FEI's Online Entry System will automatically be disqualified unless compelling circumstances warrant otherwise.

- German Athletes have to enter through the German Entry System NeOn!  
 Entries of German Athletes will then be uploaded into the FEI Online Entry System!

**1. ENTRY DATES AND ENTRY FEES**

**Deadlines for Entries**

*Entries have to be in accordance with article 916 of the Driving rules and 116 of the General regulations*

<b>Definite entries:</b> FEI Entry System German Online System NeOn	<b>04/06/2019</b> <b>28/05/2019 (only German Athletes)</b>
<b>Last date for substitutions:</b> (one hour prior the Horse Inspection) <i>Substitutions have to be in accordance with article 946.1.1 of the Driving rules</i>	Date: 20/06/2019 Time: 01.30 p.m.

**LIST OF COMPULSORY FEES:**

<b>• Entry Fee per Turnout</b>	
Four-in-hand	230,00 €
<b>• Stabling fee</b>	5 horses: 500,00 €

<b>VAT:</b>	
<b>• On Entry Fee per Turnout</b>	
Four-in-hand (7 %)	16,10 €
<b>• On Stabling fee (19 %)</b>	5 horses: 95,00 €

<b>Total fee per Turnout:</b>	
Four-in-hand	5 horses: 841,10

<b>• EADCMP Fee:</b>	<input type="checkbox"/> Included in entry fee
	<input checked="" type="checkbox"/> Not included in entry fee
<i>Lower Level Events (CIMs)</i> <i>(For definition of CIMs see Appendix E of the FEI General Regulations)</i>	<i>CHF 18 for Driving per turnout per event</i>
<i>Higher Level Events</i> <i>(All other events not defined as CIMs)</i>	<i>CHF 25 for Driving per turnout per event</i>
Details entry procedure fee / Payment:	see below
<p>Entry fee and fee for power supply</p> <ul style="list-style-type: none"> <li>- of German Athletes will be subject to direct credit through the German online system NeOn.</li> <li>- of Foreign Athletes will be due on site at the latest.</li> </ul> <p>EADCMP fee and "other fees" (see below) will be invoiced on site.</p> <p>Contact details:  Name: Gunda Reimers, Riesenbeck International GmbH  Telephone: +49 5454 90589700  Fax: +49 5454 90589717  Email: reimers@riesenbeck-international.com</p>	

**2. NO-SHOWS/LATE WITHDRAWALS:**

**NB:** In the case of withdrawals after the date of definite entries or no-shows the athlete or the respective NF will be held liable to reimburse the OC for the actual financial loss incurred by the OC (i.e. stabling and hotel expenses) as a result of the late withdrawal or no-show.

**Refund procedure:**

Amount charged: € 250,00 per turnout
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**3. ADDITIONAL FEES/CHARGES BY ORGANISING COMMITTEE:**

All other fees must be listed hereunder with the details of the amounts to be charged and approved by the FEI. Only fees approved by the FEI and listed in the approved schedule can be charged by the Organiser.

Electricity for boxes:	./.
Manure disposal:	40,00 € per horse
Hay:	10,00 € per bale
Straw:	20,00 € flat rate per horse. The service will be provided by the OC and will be charged to each athlete unless the OC is informed at the time of definite entries that the athlete does not wish to avail of all or any one of these services. Athletes not wishing to avail of this must inform the OC at the time of definite entries
Shavings:	15,00 € per bale
Parking:	30,00 € per parking site. The service will be provided by the OC and will be charged to each athlete unless the OC is informed at the time of definite entries that the athlete does not wish to avail of all or any one of these services. Athletes not wishing to avail of this must inform the OC at the time of definite entries.
Extra box/Tack box:	120,00 € per box
Fee for health/customs-related documents for horses:	50,00 € per document issued (if requested)
Own Stable Tent:	€ 200,00 (Own stable tents have to be in agreement with our stable manager Waltraud Schnellenberg +49(0)1604782184

Lorry/ Caravan area

Parking:	€ 30,00 per parking site (Athletes may opt out of this fee only if they do not have a lorry at the Event)
Power supply:	provided by the OC <input checked="" type="checkbox"/> ; price: € 80,00 (Athletes may opt out of this fee only if they do not have a lorry at the Event; the OC has to be informed by 11/06/2019 - closing date of entries) Not provided by the OC <input type="checkbox"/>
Water supply:	provided by the OC <input type="checkbox"/> ; price: Not provided by the OC <input checked="" type="checkbox"/>

**All aforementioned amounts are including VAT**

VAT number of the Organiser: DE306801037



**VIII. TIMETABLE**

	<b>Day</b>	<b>Date</b>	<b>Time</b>
• Opening of stables	Wednesday	19/06/2019	03.00 p.m.
• 1 <sup>st</sup> Horse Inspection: <i>All horses taking part at this event must be present during the first horse inspection, unless unable to do so due to "force majeure"</i>	Thursday	20/06/2019	02.30 p.m.
• Horse Re-Inspection	Thursday	20/06/2019	09.00 p.m.
• Declaration of Starters close	Thursday	20/06/2019	06.00 p.m.
• No. 22 Dressage competition	Friday	21/06/2019	09.00 a.m.
• No. 23 Top Score Competition	Friday	21/06/2019	09.30 p.m.
• No. 24 Marathon	Saturday	22/06/2019	03.00 p.m.
• No. 25 Cones competition	Sunday	23/06/2019	09.00 a.m.

**IX. COMPETITION DETAIL**

**1. TYPE OF COMPETITIONS**

**International Competitions must not start before 8:00 and should not finish after 23:00 unless otherwise approved by the FEI.**

<b>CAI3*</b>	<b>Format 1</b>	<b>Format 2</b>
Please check the box	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Day 1	Dressage	Dressage
Day 2	Marathon	Cones
Day 3	Cones	Marathon

**2. PRIZE MONEY**

<b>TOTAL PRIZE MONEY</b>	<b>EUR</b>	<b>CHF</b>
<b>CAI3*-H4</b>	<b>14.000,-</b>	

**Breakdown of prize money – Dressage Competition**

<b>PRIZE MONEY</b>		<b>EUR</b>				
<b>CAI3*-H4</b>		<b>2.000,-</b>				
<b>Competition</b>	<b>1<sup>st</sup> place</b>	<b>2<sup>nd</sup> place</b>	<b>3<sup>rd</sup> place</b>	<b>4<sup>th</sup> place</b>	<b>5<sup>th</sup> place</b>	<b>Others</b>
22	650,-	450,-	250,-	185,-	150,-	5*63,-

**Breakdown of prize money – Top Score Competition**

<b>PRIZE MONEY</b>		<b>EUR</b>				
<b>CAI3*-H4</b>		<b>2.500,-</b>				
<b>Competition</b>	<b>1<sup>st</sup> place</b>	<b>2<sup>nd</sup> place</b>	<b>3<sup>rd</sup> place</b>	<b>4<sup>th</sup> place</b>	<b>5<sup>th</sup> place</b>	<b>Others</b>
23	810,-	560,-	310,-	230,-	190,-	5*80,-

**Breakdown of prize money – Marathon Competition**

<b>PRIZE MONEY</b>		<b>EUR</b>				
<b>CAI3*-H4</b>		<b>3.000,-</b>				
<b>Competition</b>	<b>1<sup>st</sup> place</b>	<b>2<sup>nd</sup> place</b>	<b>3<sup>rd</sup> place</b>	<b>4<sup>th</sup> place</b>	<b>5<sup>th</sup> place</b>	<b>Others</b>
24	975,-	675,-	375,-	280,-	225,-	5*94,-

**Breakdown of prize money – Cones Competition**

<b>PRIZE MONEY</b>		<b>EUR</b>				
<b>CAI3*-H4</b>		<b>2.000,-</b>				
<b>Competition</b>	<b>1<sup>st</sup> place</b>	<b>2<sup>nd</sup> place</b>	<b>3<sup>rd</sup> place</b>	<b>4<sup>th</sup> place</b>	<b>5<sup>th</sup> place</b>	<b>Others</b>
25	650,-	450,-	250,-	185,-	150,-	5*63,-

**Breakdown of prize money – Combined Competition**

<b>PRIZE MONEY</b>		<b>EUR</b>				
<b>CAI3*-H4</b>		<b>4.500,-</b>				
<b>Competition</b>	<b>1<sup>st</sup> place</b>	<b>2<sup>nd</sup> place</b>	<b>3<sup>rd</sup> place</b>	<b>4<sup>th</sup> place</b>	<b>5<sup>th</sup> place</b>	<b>Others</b>
26	1.300,-	900,-	500,-	375,-	300,-	5*125,-
Derby	500					

**GENERAL CLASSIFICATION AT THE END OF THE COMPETITIONS**

Leading athlete award – ./.  
 Best foreign athlete – ./.  
 Best home athlete – ./.  
 Team awards – ./.

**PRIZE - CLASSIFICATION**

The value of the 1<sup>st</sup> prize must not exceed 1/3 of the total prize money distributed for the competition. The minimum number of prizes offered for each competition must be allocated on the basis of one prize for every commenced four Athletes, with a minimum of five prizes.

**Applicable government tax to be deducted from Prize Money: see below**

**DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS:**

**Distribution of Prizes and Indemnities**

All prize money and all prizes in kind rewarded instead of prize money as well as reimbursements (e. g. transport charges, travelling expenses) will be distributed acc. to FEI-RG Art. 127/128 following the last competition at the latest.

Settlement will be done per athlete. Depending on the agreement with the horse owner, each athlete binds himself to pass on to the horse owners the prize money or prizes in kind rewarded instead of prize money. The organizer is allowed to deduct possibly outstanding debts of the athlete. Acc. to § 50a EstG this also applies to foreign horse owners. Taxes are due on prize money as well as on prizes given in kind instead of prize money and on reimbursements. As a rule, the deduction (based on the amount received per day) is 0 % on amounts up to and including 250 EUR, 15 % plus solidarity surcharge (currently 0.82 % on the prize money or 5.5 % on the amount of tax deduction) on amounts above 250 EUR. Travelling expenses being taken over or reimbursed are only regarded as revenues if they exceed the actual costs and the reimbursement for additional meal allowances acc. to § 4 Abs. 5 Satz 1 Nr. 5 EstG. The tax deduction has to be certified on demand. Those foreign athletes being exempted from tax deduction are kindly asked to submit an exemption certificate either with the entry or on the first show day at the latest. Every athlete himself is responsible for the correctness of the details he submits.

If Athletes have to be placed equally, the money value of possible prizes in kind (e. g. a car) is divided accordingly.

**The tax form must be provided to the athletes upon arrival and returned to the Organiser prior to departing.**

**IMPORTANT**

**The total amount of prize money shown for each Competition in the schedule must be distributed. (FEI General Regulations articles 127 and 128)**

**3. "DRESSAGE" - COMPETITION**

**This competition will be in accordance with FEI Driving Rules**

**Dressage Test:**

Competition No.	Event	Dressage Test	"Deutsches Fahrderby" (German Driving Derby)
22	CAI3*-H4	3*B HP4 , to be driven from memory	1st Rating Competition

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**4. "MARATHON" - COMPETITION**

**Competition No. 24**

**3<sup>rd</sup> Rating Competition for the "Deutsches Fahrderby" (German Driving Derby)**

**This competition will be in accordance with FEI Driving Rules**

<u>Option 1:</u>	Distance	Pace	Average Speed
<b>Section A*</b>	Max. 8000 m	Free	15
<b>Transfer</b>	Max. 1500 m	Free	
<b>Section B</b>	Max. 9000 m	Free	14

\*Alternative option to phase A, Controlled Warm-up

Please indicate which option will be used:

- Controlled Warm-p  
 Section A

**Indicate the number of obstacles in Section B (per category): 7**

.....

**5. "CONES" - COMPETITION No. 25**

**This competition will be in accordance with FEI Driving Rules**

Competition No	Event	Competition Format	"Deutsches Fahrderby" (German Driving Derby)
25	CAI3*-H4	With Winning Round for the 8 best athletes from the 1st round. The Athletes carry their penalties of the initial round as penalty seconds forward to the Winning Round (acc. to Art. 980.5.1).	4 <sup>th</sup> Rating Competition

**Type of Competition**

Competition with Wining Round	<input checked="" type="checkbox"/>
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\*The score from this round will always be used solely to decide the Final Classification in all Events.

Please describe special obstacles: ./.

\*\*\*\*\*

**6. "FINAL CLASSIFICATION" No. 26**

**This competition will be in accordance with FEI Driving Rules**

<b>Competition No</b>	<b>Event</b>	<b>The Final Classification is determined by adding together the penalties received in each Competition</b>
26	CAI3*-H4	22, 24, 25 (without winning round)
Derby	CAI3*-H4	22, 23, 24, 25 (without winning round)

**"DEUTSCHES FAHRDERBY" (GERMAN DRIVING DERBY)**

Derby Classification:

the participating athletes will receive points acc. to their placement in the respective competition: the winner of each competition will receive as many points as athletes in competition 22 (Dressage), the runner-up -1 point the third place athlete -2 points etc. These points will be multiplied by the following factors: Dressage x 3, Marathon x 4, Top Score x 1,5 and Cones Driving (without winning round) x 2. Winner will be the athlete with the highest number of total points from competition 22 - 25. In case of equality of points the better result in the Marathon is decisive. Will there be still equality of points, the better result in the Dressage and then the better result in the Cones Driving Competition.

\*\*\*\*\*

**7. Top Score Competition No. 23**

**2<sup>nd</sup> Rating Competition for the "Deutsches Fahrderby" (German Driving Derby)**

"Top Score Competition", FEI Driving Rules analogues to Rules for Jumping Art. 270:

The obstacles carry points from 10 to 120 according to difficulty. The Athlete is credited with the number of points carried by each obstacle that has been driven correctly. No points are awarded for an obstacle that is knocked down.

During the fixed time the Athlete may drive any of the obstacles he wishes in any order and in any direction. He has to pass the starting line in either direction. During his round, the Athlete is permitted to cross the starting and finishing lines in either direction, as often as he wishes. The bell is rung to declare the end of the fixed time during which points may be obtained. The Athlete must then cross the finishing line in one direction or the other in order for his time to be recorded; if he does not cross the finish line he is eliminated.

If the fixed time is reached at the moment the vehicle with all four horses/ponies is already in the obstacle or has already passed the obstacle, this obstacle is included in the Athlete's Score if it is driven correctly.

Any obstacle knocked down during a round will not be rebuilt; if it is driven again, no points will be credited to the Athlete. The same applies for knocking down an obstacle as a result of a disobedience. In the case of a disobedience without a knock-down, the Athlete may drive that obstacle or continue to another obstacle.

Each obstacle may be driven twice. Driving an obstacle for the third time does not incur elimination, however, the Athlete does not score the points allotted to this obstacle.

All disobediences are penalised by the time lost by the Athlete.

An obstacle of the course, duly marked by flags is the "Joker". The Joker may also be driven twice; 200 points are awarded each time this obstacle is driven correctly, but if it is knocked down, 200 points must be deducted from the total points obtained so far by the Athlete.

The Athlete who has obtained the highest number of points will be declared the winner. In the event of equality of points, the fastest time will decide. In the event of equality of points and time for first place, there will be a drive-off.

Fixed time: 1<sup>st</sup> round: 150 seconds, drive-off: 90 seconds

Starting order: by draw

## **X. FACILITIES OFFERED**

### **1. ATHLETES**

#### **Accommodation**

Hotel: Reservations can be made through Münsterland e.V.

Tel +49 (0)2571 94 93 00, Fax +49(0)2571 94 93 94

E-Mail: info@muensterland.com

Website: <http://www.muensterland-tourismus.de/>

Accommodation of Athletes will be on their own account. Reservation has to be done by the athletes themselves. The organizer does not book any rooms. Settlement will also be done directly with the hotel.

#### **Meals**

Meals will be made available from 20/06/2019 to 23/06/2019 at the Athletes' own expense.

### **2. GROOMS**

#### **Accommodation**

Accommodation will be at the Athletes' expense.

#### **Meals**

Meals will be available on the show grounds at the Athletes' expense, except breakfast will be offered free of charge for all grooms from 20/06/2019 to 23/06/2019.

**NB. Organiser must provide proper sanitary conditions The showering facilities should be sufficient for both male and female grooms with hot and cold water. Shower facilities as well as restrooms should at all times be in a state of cleanliness.**

## **XI. LOGISTICAL/ADMINISTRATIVE/TECHNICAL CONDITIONS**

### **1. DRAW**

Time, date and location: Unless stated otherwise in the definite time-table, the draw takes place approx. 30 min after closing time of declaration in the show office.

The starting order will be a physical draw, held in the presence of the President of the Ground Jury and open to Athletes.

### **2. COMPETITION ARENA(S)**

#### **DRESSAGE ARENA**

Length: 100 m

Width: 40 m

Type of Footing: grass

#### **CONES ARENA**

Length: 130 m

Width: 65 m

Type of Footing: grass

### **3. PRACTICE ARENA(S)**

#### **DRESSAGE ARENA**

Length: 100 m Width: 40 m

Type of Footing: grass

**CONES ARENA**

Length: 100 m Width: 40 m

Type of Footing: grass

**4. STABLES**

Size of boxes 3 m x 3 m + 20% 3m x 4m

Horses will be stabled on the show grounds from 19/06/2019 to 23/06/2019. The necessary number of boxes has to be ordered when handing in the entries – the order is binding. Only the assigned stables may be used. Power supply has to be ordered and paid for with the entries.  
Own stable tents may be set up for the duration of the event. Own stable tents must be announced and checked with the stable manager (Waltraud Schnellenberg +49 (0)1604782184.

**5. TIMING DEVICE**

Name of Manufacturer: Time Scoring by Daan Peters

Model: ./.

FEI Report number: ./.

**6. SCORING/TIMING PROVIDER**

Name of the Company: Time Scoring by Daan Peters

Name contact person: ./.

Contact email: ./.

The FEI may require to be provided with real time results data feed of your events according to FEI requirements; in this case you and your provider will be informed accordingly.

**7. PRIZE GIVING CEREMONY**

The owner(s) of the winning horse(s)/pony(ies) is/are invited to the prize giving ceremony:  
Yes  No

The number of athletes required to present themselves for the prize-giving ceremony of each competition is 6.

**8. ADVERTISING ON ATHLETES AND HORSES**

Advertising in Dressage and Cones Competition: The athletes are:  authorised  not authorised (*please indicate*) by the OC to display the logo of their personal sponsor on the carriage in accordance with Art. 135 of the General Regulations and Art. 941.1.

Advertising in Marathon Competition: The athletes are:  authorised  not authorised (*please indicate*) by the OC to display the logo of their personal sponsor on the marathon carriage and on the back(s) of the groom(s) in accordance with Art. 135 of the General Regulations and Art. 941.2.

The Chief Steward will check that the advertising on athletes and horses complies with these Articles.

**9. TICKETING**

Are you selling ticket for spectator to attend your event: Yes  No   
Name of your ticketing provider: N/A  
Web address to buy ticket: N/A

**10. BETTING**

Betting will be authorised by the Organiser: Yes  No

**11. TRANSPORT REIMBURSEMENT HORSES/PONIES**

Transport expenses to be paid by the athletes.

**12. WELCOME**

The time and date of arrival of athletes, horses and their means of transport must be given to the Organiser in order to facilitate their arrival.

**13. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOW GROUNDS**

There is no shuttle service available.  
Public Transport has to be paid by the Athlete.

**14. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS**

**Entry right to the stable area according to FEI Veterinary Regulations  
Articles 1008-1009.**

NUMBER OF ACCREDITED PERSONS:

Athlete: 1  
Partner: 1  
Groom: 4  
Horse Owner: two (2) accreditations per horse acc. to FEI-Passport

One groom per driver for Singles One groom per driver for Pairs Two grooms per driver for Four-in-Hands
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**15. LORRY / CARAVAN FACILITIES**

Lorry or caravan can be parked close to the stables: Yes  No

Lorry or caravan can be parked close to the stables when ordered at entry procedure.
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**16. SUSTAINABILITY**

"Please consider the environment when organising an FEI Event. Please find useful information on FEI Sustainability here:" <http://inside.fei.org/fei/your-role/organisers/handbook>



## **XII. VETERINARY MATTERS**

### **1. CUSTOMS FORMALITIES**

Contact details for Customs Formalities:

Name: Johannsmann Transport-Service GmbH, Internationale Pferdetransporte  
Address: Hagenort 6, D-33803 Steinhagen  
Telephone: +49 (0) 5204-890111  
Fax: +49 (0) 5204-890222  
Email: info@johannsmann-pferdetransporte.de  
Opening hours: will be published in the show office

Customs and veterinary fees will not be taken over.

### **2. HEALTH REQUIREMENTS**

#### **GENERAL**

In accordance with the FEI Code of Conduct for the Welfare of the horse it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

#### **ENTRY OF HORSES**

Required health tests and vaccinations ./.  
Quarantine period: ./.  
Specimen Import Licence applied: ./.

For questions or problems, please contact your Government Veterinary Services.

Every Athlete is obliged to deliver all necessary health certificates for the transport to the event or identification of the horses before they come into the stables:

a) in case of arrival from a EU-member-country, a health attestation for registered horses acc. to sample of Annex II to COUNCIL DIRECTIVE 2009/156/EC (see <http://eur-lex.europa.eu/legal-content/EN/TXT/PDF/?uri=CELEX:32009L0156&from=DE>) of the currently valid version will be necessary.

b) in case of arrival from a country not belonging to the EU, a health certificate for registered horses acc. to sample of annex II (see [https://www.bmel.de/DE/Tier/TierhandelTransport/Gesundheitsbescheinigungen/\\_texte/Pferde.html](https://www.bmel.de/DE/Tier/TierhandelTransport/Gesundheitsbescheinigungen/_texte/Pferde.html)) of the decision of the commission 92/260/EG of the currently valid version will be necessary.

A certificate must be done in at least one official language of the country of destination and in one official language of the member country. The Athlete must carry with him the original certificate, not a copy.

The organiser sees to it that on the competition site, an official state veterinarian is present to issue the health certificates which are necessary for the transport of the horses to their destination abroad.

In case the OC has entrusted a forwarding agency, the latter is ready to assist regarding the required documents.

Furthermore, questions relating to health requirements for horses can be directed to the veterinary authorities in the country of origin or in Germany.

### **3. NATIONAL REQUIREMENTS**

In addition to the Rules and Regulations applicable as set out above the following national regulations apply:

- German Animal Welfare Act (Tierschutzgesetz):  
[www.gesetze-im-internet.de/bundesrecht/tierschg/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/tierschg/gesamt.pdf)
- German Law concerning Manufacture and Distribution of Medicines (Arzneimittelgesetz):  
[www.gesetze-im-internet.de/bundesrecht/amg\\_1976/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/amg_1976/gesamt.pdf)
- German Animal Health Act (Tiergesundheitsgesetz):  
[www.gesetze-im-internet.de/tiergesg/TierGesG.pdf](http://www.gesetze-im-internet.de/tiergesg/TierGesG.pdf)
- German Regulation for Animal-Welfare during Transport (Tierschutztransportverordnung)  
[www.gesetze-im-internet.de/bundesrecht/tierschtrv\\_2009/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/tierschtrv_2009/gesamt.pdf)
- German Regulation regarding Livestock Transport (Viehverkehrsverordnung)  
[www.gesetze-im-internet.de/bundesrecht/viehverkv\\_2007/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/viehverkv_2007/gesamt.pdf)
- etc.

### **4. PONIES**

FEI Veterinary Regulations, Chapter IX:

For all Pony Events, Ponies must be available for Pony Measurement if requested by the FEI.

### **5. INJURY SURVEILLANCE**

FEI Veterinary Regulations, Chapter VIII:

Horses participating in FEI Events are subject to injury surveillance protocols; and in the event of fatality, a post mortem examination.

### **6. TRANSPORT OF HORSES**

Horses must be fit to travel and be transported in suitable vehicles. Any government requirements for disease testing and control must be requested well in advance, to ensure that the horse is in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have the responsibility to comply with national legislation in both their country of origin and the host nation of the Event. Where necessary athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU

**7. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE**

**7.1 PASSPORTS. FEI General Regulations Article 137**

**For all issues relating to FEI Horse Passports/FEI Recognition Cards please contact your National Federation**

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events.

NB: Horses entered in CIMs in their country of residence are not required to have an FEI Passport or FEI Recognition Card but must be properly registered with the FEI and identifiable (GRs 137.2).

Athletes who do not present a Horse's Passport and/or Recognition Card, or one that is not correctly validated, or fail to meet other passport requirements will be **subject to Sanctions in accordance with Annex VI of the Veterinary Regulations** and may not be allowed to compete.

**NB** for Horses permanently resident in a Member State of the European Union: all Horses must have a national EU passport in compliance with EU Regulations to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

**7.2 VACCINATIONS - EQUINE INFLUENZA. FEI Veterinary Regulations Article 1003**

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations and as summarised below.

VACCINATION	PROTOCOL	ELIGIBILITY TO ENTER VENUE
<b>Primary Course</b>	1 <sup>st</sup> Vaccination: day 0 2 <sup>nd</sup> Vaccination: day 21-92	May compete 7 days after the 2 <sup>nd</sup> Vaccination
<b>First Booster</b>	Within 7 months of the 2 <sup>nd</sup> vaccination of the Primary Course	May compete for 6 months +21 days after the 2 <sup>nd</sup> vaccination of the Primary Course Must not compete in the 7 days after receiving a vaccination
<b>Boosters</b>	<b>MINIMUM:</b> within one year of previous booster vaccination <b>IF COMPETING:</b> must be in the 6 months +21 days of the booster previous vaccination	Must have been vaccinated within 6 months +21 days before arriving at the Event Must not compete in the 7 days after receiving a vaccination

All FEI registered Horses intending to compete at FEI Events (including CIMs) must be vaccinated against Equine Influenza in accordance with these VRs. The exception being if the applicable domestic legislation prevents the use of Equine Influenza vaccines within the relevant territory.

**7.3 EXAMINATION ON ARRIVAL. FEI Veterinary Regulations Article 1031**

On arrival at an Event venue all Horses must undergo an examination by a veterinarian to confirm their identification from their passport and micro-chip ID (where present), their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status concerning vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue.

**7.4 HORSE INSPECTIONS. FEI Veterinary Regulations Articles 1034-1042**

All Horses will be assessed for their fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete by the Inspection Panel will not be permitted to compete.

**7.5 LIMB SENSITIVITY EXAMINATION. FEI Veterinary Regulations Articles 1048-1053**

All Horses are subject to examination under the protocol for abnormal limb sensitivity throughout the period of an Event, including, but not limited to, between rounds and before the Jump Off. Horses may be examined once or on multiple occasions during the Period of an Event.

Horses may be selected for examination under the protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the examination or are subject to immediate disqualification. There is no obligation to examine any specific number of Horses at an Event.

**8. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP). FEI Veterinary Regulations, Chapter VII**

**8.1. SAMPLING. FEI VETERINARY REGULATIONS Chapter VII**

All horses competing at FEI Events may be subject to sampling for the presence of Prohibited Substances in accordance with the Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures. Refer to FEI Financial Charges for details of fees relating to Equine and Human Anti-Doping program (EADCMP), which OCs/NFs have the right to charge to the athlete (applicable for all FEI events worldwide).

**8.2. ELECTIVE TESTING. FEI VETERINARY REGULATIONS ARTICLE 1058**

Elective Testing may be carried out prior to an Event to check for the presence of prohibited substances. Please refer to <https://inside.fei.org/fei/cleansport/horses> for information and details.

**XIII. HUMAN ANTI-DOPING**

Athletes can be tested at any FEI Event, by the FEI or by other Anti-Doping Organisations with Testing jurisdiction. Organisers will have the responsibility to provide facilities and staff/volunteers to facilitate such Testing if requested by the FEI as outlined in article 22.3 of the FEIs' Anti-doping Rules for Human Athletes (ADRHA)

The ADRHA rules are published on the FEI's website at <http://inside.fei.org/content/anti-doping-rules>

## **XIV. ADDITIONAL INFORMATION**

### **1. INSURANCES AND NATIONAL REQUIREMENTS**

Equestrian sports involve inherent dangerous risks. To the greatest extent permitted by law, the FEI and the FEI Event Organiser shall NOT be liable for any damages relating to loss of property or injury of any kind to Athletes, Owners, Support Personnel or Horses at or in connection with an FEI Event and the FEI expressly excludes all such liability.

#### **1.1. ATHLETES, OWNERS AND SUPPORT PERSONNEL**

##### **1.1.1 Personal Accident and Health Insurance**

It is your responsibility as an Athlete/Owner/ Support Personnel to ensure that you have adequate personal accident insurance in place to cover your participation at FEI Events and in particular to insure against any personal injury or medical expenses arising from an accident, injury or illness which may occur at a FEI Event.

You should check with your National Federation to confirm if your National Federation's insurance policy (if any) covers personal accidents and/or illnesses which may occur when you are attending at/participating in FEI Events.

If your National Federation does not have a personal accident/health insurance policy or if the National Federation's insurance policy does not cover personal accident or health claims, then you should obtain your own personal accident and health insurance policy to cover your attendance/participation at FEI Events.

##### **1.1.2. Personal Property Insurance**

You should also ensure that you are insured against property loss, theft or damage which may occur at an FEI Event.

Again, the advice is to check with your National Federation to confirm if they have an insurance policy in place which would cover you in case of such property loss, theft or damage. If not, then you should obtain your own personal property insurance to cover such situations.

##### **1.1.3. Press Equipment**

Press equipment and other items left in the Press workroom, Press lockers, the Press Tribune or anywhere on the showgrounds are left entirely at the owner's risk. The Organising Committee does not accept any responsibility for any loss or damage to such equipment or items. Members of the Press are advised not to leave any equipment or personal items unattended.

#### **1.2. ATHLETES AND OWNERS**

##### **1.2.1 Third Party Liability Insurance**

As an Athlete/Owner you are personally responsible for damages to third parties caused by you, your employees, Support Personnel, your agents or your Horses. You are, therefore, strongly advised to take out third-party liability insurance providing full coverage in relation to FEI Events at home and abroad, and to keep the policy up to date.

The FEI and the Organiser will NOT be responsible for any damage caused to third parties by you, your employees, Support Personnel, your agents or your Horses.

### **1.2.2 Additional Liability Information**

The organizer declines any liability for property or pecuniary damage which may happen to visitors, athletes, grooms and horse owners through slight negligence of the organizer, his delegates or his assistants. The OC is liable in case of intent, gross negligence as well as in case of injury to life, body or health and in further cases he is liable for compelling legal liability acc. to the legal requirements.

### **1.2.3 Horse Insurance**

As an Owner you should ensure that your Horses are adequately insured against any injuries or illnesses they may sustain while participating at a FEI Event.

## **2. PROTESTS/APPEALS**

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent.

Protest and appeal forms are available on the FEI website.

Protests: <http://inside.fei.org/sites/default/files/FEI%20Protest%20Form.pdf>

Appeals: <http://inside.fei.org/sites/default/files/FEI%20Appeal%20Form.pdf>

## **3. DISPUTES**

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

## **4. MODIFICATION TO SCHEDULE**

In exceptional circumstances, together with the approval of Chefs d'Equipe, host NF delegate, if any, and Ground Jury, the Organiser may change the schedule in order to clarify any matter arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all athletes and officials as soon as possible and they must be reported to the FEI Secretary General by the Foreign Judge.

## **5. ADDITIONAL INFORMATION FROM THE ORGANISER**

### **5.1 GERMAN SHOW RULES**

The OC acknowledges that para 1.4 LPO (German Show Rules) is binding for international events in Germany.

### **5.2 TIMETABLE**

The times stated under "VIII. TIMETABLE" are subject to alterations.

### **5.3 FEI-PASSPORTS**

Horses entered in CIMs (CAI1\*/CAI2\*/CAIJ/CAIY/CAICh) in their country of residence are not required to have an FEI Passport or FEI Recognition Card but must be properly registered with the FEI and identifiable (GRs 137.2).

### **5.4 GERMAN ANIMAL WELFARE ACT**

According to paragraph 6 of the German Animal Welfare Act, trimming the vibrissae around eyes and muzzle as well as clipping or cutting the hairs inside the ears of horses are prohibited.

### **5.5 DOGS**

Dogs are not allowed in the riding halls and must be leashed and affixed to a human or stationary object on the show grounds (including stable area and marathon course). Violation of this rule will incur a fine of CHF 100 per offence and, in case of a repeated offence at the Event, may lead to exclusion from the Venue (Art. 109.13 General RG).

**Minimum Age Limitation for Athletes and Grooms – Article 912:**

<b>Senior Classes</b>		<b>Athlete Minimum Age</b>
Horses Four-in-Hand		18 years
Horse Pairs		16 years
Horse Single		14 years
All Pony Classes		14 years
<b>Young Drivers Classes</b>		<b>Athlete Minimum Age</b>
Horses Four-in-Hand		18-21 years
Horse Pairs		16-21 years
Horse Single		16-21 years
All Pony Classes		16-21 years
<b>Juniors Classes</b>		<b>Athlete Minimum Age</b>
Horse Pairs		16-18 years
Horse Single		14-18 years
All Pony Classes		14-18 years
<b>Children Class</b>		<b>Athlete Minimum Age</b>
Single Pony		12-14 years
<b>Grooms</b>	<b>Minimum Age</b>	
All Classes	Athletes under the age of 18 years must be accompanied by a groom(s) of 18 years or older. Athletes of 18 years and above must be accompanied by a groom(s) of 14 years or older.	
Children	The groom must be over 18 years old. The NF must ensure that the groom must be knowledgeable and experienced in Driving.	

**Minimum Age Limitation for Horses – Article 929:**

<b>Horses</b>	<b>Minimum Age</b>
CAI1*	5 years old or over
CAI2* and above	6 years old or over

**XV. ANNEXES**

**1. FEI ENTRY SYSTEM**

Please fill the form below in order to provide you and the other members of your committee or your IT Providers access to the FEI Entry System.

**FEI ID<sup>1</sup>:** 10165961  
**Name\*:** Wieneke  
**First Name\*:** Katharina  
**E-Mail\*:** wieneke@riesenbeck-international.com  
**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>  
**Events<sup>4</sup>:** CAI3\*-H4 WCupQ

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**FEI ID<sup>1</sup>:** 10119988  
**Name\*:** Reimers  
**First Name\*:** Gunda  
**E-Mail\*:** reimers@riesenbeck-international.com  
**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>  
**Events<sup>4</sup>:** CAI3\*-H4 WCupQ

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**FEI ID<sup>1</sup>:**  
**Name\*:**  
**First Name\*:**  
**E-Mail\*:**  
**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>  
**Events<sup>4</sup>:**

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<sup>1</sup> If already have an FEI user account.

<sup>2</sup> Provides you the required access to manage entries and substitutions and download entries/lists.

<sup>3</sup> You are just able to consult and download the entries/lists.

<sup>4</sup> Leave the field blank if the user deals with the entries of all events in the show.

**\* Mandatory Fields**



## **2. RESULTS**

An online results interface is available to manage Driving results <http://forms.fei.org>

All results must be submitted to the FEI via this online platform or by uploading XML results file(s) directly on FEI Database. For additional information please browse to: <http://www.fei.org/fei/your-role/organisers/driving/results-forms>

In order to proceed with the results publication and for qualification purposes the FEI requires results to be uploaded within five days after the conclusion of the event.

Please note that as per Art. 109.6 (GR): Failure from OCs of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1'000.- per violation.

**All results must include FEI Passport Registration number of horses and FEI ID number of Athletes.**

**THE APPENDIX IS PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST  
BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS  
UPON REQUEST**